

The September 2014 **Gross Receipts Tax** report is shown below. September reflects July business activity.

	<u>Month</u>	<u>YTD</u>
September FY15 GRT Received (Gross)	\$ 4,426,519	\$ 12,698,303
September FY15 Budget	\$ 4,120,050	\$12,477,554

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of September	7.4%	\$306,469
Fiscal Year to Date	1.8%	\$220,749

GRT - Major Sectors
Month-Over-Month Comparison
September - FY2015

Single Month	Sept. FY15	Sept. FY14	\$ Change	% Change
Mining, Oil, Gas	\$ 235,879	\$ 184,219	\$ 52,000	28%
Construction	274,691	184,775	90,000	49%
Manufacturing	243,631	112,308	131,000	117%
Wholesale Trade	226,122	204,682	21,000	10%
Retail	1,634,438	1,619,575	15,000	1%
Prof, Scientific, Technical	213,409	223,120	(10,000)	(4%)
Healthcare & Assistance	326,815	343,810	(17,000)	(5%)
Accommodations / Food Svc.	330,371	314,594	16,000	5%
Other Services	507,243	417,652	90,000	21%
Misc./ Unclassified	433,920	421,618	12,000	3%
Total	\$ 4,426,519	\$ 4,026,354	\$ 400,000	9.9%

GRT - Major Sectors
Year-Over-Year Comparison
July - September FY 2014

3 Month Period	FY15 YTD	FY14 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 679,542	\$ 569,419	\$ 110,000	19%
Construction	732,289	628,647	104,000	16%
Manufacturing	613,287	428,516	185,000	43%
Wholesale Trade	644,221	571,407	73,000	13%
Retail	4,675,696	4,847,835	(172,000)	(4%)
Prof, Scientific, Technical	631,628	646,035	(14,000)	(2%)
Healthcare & Assistance	970,384	1,044,275	(74,000)	(7%)
Accommodations / Food Svc.	1,019,427	965,115	50,000	6%
Other Services	1,479,144	1,342,719	140,000	10%
Misc./ Unclassified	1,252,685	1,201,452	50,000	4%
Total	\$ 12,698,304	\$ 12,245,420	\$ 450,000	3.7%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

- ✚ **Requests for Information:** 40 requests to inspect public records were processed.
- ✚ **Business Registration:**
 - ❖ 34 new business registrations were issued during the month of September, 2014.
 - ❖ 3 business registration renewals were processed.
 - ❖ A solicitor license was issued to Richard Brimhall of D2D Satellite and (it expires 12/18/14). We recommend that you ask to see a copy of the license before you consider purchasing an item or service from a door-to-door salesman. If they can't present one, call the Clerk's office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.
- ✚ **Archives:** With the assistance of Kathleen Montoya in Public Works and staff from the General Services Department, the old survey room in the basement of the Annex building was cleared out and new shelving was installed (thanks to Librarian Karen McPheeters). This has allowed us to relocate all of the boxes that were stored on the catwalk in response to a number of safety concerns. We extend a great big THANKS to everyone who helped!

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

10/14/14 CC

- *Minutes – 9/16/14 WS & 9/23/14 CC
- *Purchase agreement – Riverside Addition land (Styron)
- *Recommendation from Liquor Hearing Officer-Red Lobster (Smylie)
- Proclamation – Lights on Afterschool Day (Mayor)
- Proposed ordinance (discussion) amending certain sections of UDC (Burnham)
- Closed/Open – RFP “The Roof” winter shelter (Rose)

10/21/14 WS

- FY15 Budget adjustment #1 (Emrich)
- Permission to publish ordinance re: water & wastewater rates (Burnham/Sypher)
- Update on SJ River adjudication (Richard Cole)
- Closed -threatened litigation (A-LP water rights) (Burnham & Richard Cole)

10/28/14 CC

- *Minutes – 10/7/14 WS; 10/14/14 CC
- Proclamation – Extra Mile Day (Mayor)
- CDBG service provider presentations (E. Smylie/Holton)
- Unfinished Business – Petition No. ZC 14-04 505 W. Maple (Holton) [tabled 6/24/14]
- Ordinance (discussion) re: water and wastewater rates (Burnham/Sypher)
- Ordinance (final action) amending certain sections of UDC (Burnham)

11/4/14 WS – Gayla out

- Reappointments to PUC (Mayor)
- Closed/Open - award CDBG service provider contracts (E. Smylie)

Administration

1. Staff attended various trainings at the NMAPA State Planning Conference, the NMLZO Conference, and San Juan College.

Building Inspections Activities:

Permits were issued for the following projects:

1. Interior remodel for Souder, Miller & Associates, 405 West Broadway.
2. Tenant improvement remodel for Miller Stratvert, 2700 Farmington Avenue.
3. Erosion repair/sloped concrete project for Wal-Mart, 4600 East Main Street.
4. Remodel for Domino's Pizza Restaurant, 725 West Main Street.
5. Interior remodel for Middle Fork Square, 3501 East Main Street, Suites I & J.
6. Nine (9) building permits for new single family residences.

Plans are currently under review for the following projects:

1. Revised plans on shell only building for future retail store, Dollar Tree, 501 East Broadway.
2. New medical office building for Four Corners Spine and Pain, 2500 Farmington Ave.
3. Remodel for Wendy's, 1820 East Main Street.
4. Aircraft hangar for Scott Tubb, Four Corners Regional Airport.
5. Revisions and addendums to the plans on the modular building, covered storage structure and remodel on two (2) existing buildings for Conoco Phillips, 4551 Herrera Road.
6. New building for Messina Fitness Center, 3701 Messina Drive.

The Division issued a total of 99 building permits with a valuation of \$ 3,273,314, performed 1 final inspection for a new non-residential project and 10 final inspections of new single family residences, and performed a total of 776 inspections, including 7 electrical inspections for San Juan County.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 1 rezone petition; 1 SUP petition; 1 PD amendment; 1 abandonment; 3 variances; 1 UDC text revision; 16 summary plats; 2 administrative adjustments; 15 business license zoning verifications; 8 address verification/assignments; 3 zoning verification letters; 15 UDC violation complaint inspections; 11 UDC violation complaint re-inspections; 9 zoning code violation letters; 2 public records requests; reviewed 99 sets of building permit plans for UDC compliance; and, met with 75 counter visitors to answer inquiries and/or approve permit plans.
2. On September 29, staff hosted an open house for property and business owners to discuss the proposed US 64 annexation proposal.

Community Development Block Grant (CDBG) Activities:

1. The RFP for the 2014 Annual Action Plan public service projects has been published. Presentations to Council are scheduled on October 28, with awards to be made on November 4.
2. Staff has started preparing the Consolidated Annual Performance and Evaluation Report (CAPER) for public review beginning in early November and Council consideration on December 9. The CAPER reports on the accomplishments made by the sub-recipients awarded grants from the 2013 Action Plan.

Metropolitan Planning Organization (MPO) Activities:

1. MPO Meetings: The Policy Committee met on September 18 and approved TIP Amendment #7. The Technical Committee met on September 25 and reviewed the TIP and various MPO projects.
2. Staff met with area Public Works officials to review draft ROW ranges for the Complete Streets design guidelines on September 29. Results of that input will be provided to the Complete Streets Advisory Group at its next meeting.
3. Staff presented at a TRB Conference in Washington the week of September 15.
4. NMDOT hosted a Statewide Freight Workshop in Farmington on September 11. Stakeholders from the region provided input for the State's long-range plan.
5. Staff has started drafting the Metropolitan Transportation Plan Update. A report on the public input for the Update is due from the consultant by October 7.

Administration

1. DEED Board Meeting
2. RMEL Executive Meeting

Business Operations

- NMMEAA arbitrage rebate calculation done.
- Finalized FEUS Budget to Actual report for operations meetings.
- Long term contract with large industrial customer completed and fully executed.
- Ongoing review of street light tariffs.

Customer Service

- Completed analysis of customer collections.
- Approved call flow for IVR server upgrade.
- Ongoing work for on-line application for residential customers.
- In August, collection accounts worked of 189 amounted to \$64,477, increase of approx \$40,516 due to 1 large acct anticipated to be paid in October. In September 33 LIHEAP payments received & 33 verifications.

Compliance – NERC/WECC, Environmental:

1. Annual Discharge Monitoring Reports (digital) Submitted to EPA Animas and Bluffview
2. Conducted annual SWPPP inspections, documented findings for Animas and Bluffview Plants
3. Presented at Grid Resilience conference in San Francisco on CIPv5 Low Impact.
4. WECC Board of Directors Meeting and WECC MAC Meetings.

Safety:

1. Training sessions: New Employee Orientation, CPR & First Aid, Fire Extinguisher Training
2. Conducted Spot Inspections throughout the City.
3. Coordinated Annual Fire Alarm and Suppression inspections.
4. Assisted with the Triennial Federal Transit Administration audit.
5. Universal and Hazardous waste pick-up by contractor.

July Incidents:

1. 9 Incidents reports received with 4 of them OSHA recordable. YTD OSHA Recordable incidents: 41
2. FEUS: 0 Incident reports received. YTD OSHA Recordable incidents: 4

Engineering:

1. The Distribution Load Reporting (DLR) process is complete.
2. WF0795188 “GPS Inventory” – As of September 26, 2014, 16,305 out of 106,890 points were collected, or 15.25%, up from 12.9% last month.
3. WF0763558 “Aztec Sub” –design drawings and specification review for Aztec Sub have been delivered by T&D Services and are being reviewed by FEUS Engineers

Estimates: 31 Work Orders Written by EE: 39 Transformer Checks: 20 Meter/Quad Spots: 2
 Work Orders Released by EE: 27 Work Orders Completed by Line Dpt.: *Pending*

Transmission and Distribution:**Construction**

1. Multiple transformers placed in Pine campground at Navajo Lake due to increased loading.
2. Completed underground conductor and transformer upgrade at Halliburton field office.
3. Phase II of Turley substation circuit re-conductor 60% complete.
4. Simone Canyon 3-phase line crossing 90% complete.
5. Construction WOs Completed: 26

Maintenance:

1. Transmission line maintenance performed on 115kv Sullivan to Hoodmesa, College substation load transferred to Sullivan and Animas substations while maintenance was performed.
2. Started ROW tree trimming on east side of Aztec city limits through the 550 Hwy corridor to the Colorado state line.
3. Pole to Pole maintenance work beginning on Sullivan circuit 603.

Maintenance WOs Completed: 126 Tree Trimming WOs Completed: 110
 Customer Trouble calls: 58 Street Light locations maintained: 92

Relay:

1. Completed installation of radio/fiber path to Chaco Plant.
2. Completed testing of HLT field reclosers at Animas 13.8kv substation.

Meter Shop:

1. Continuing installation of PLX test turtle meters on Mesa substation circuits.
2. Reprogrammed circuit 843 turtle meters to Lee Acres due to main breaker problems at Bergin 13.8kv substations.

New Service Installations: 14 Meters Tested: 189 Power Quality Checks: 6
Disconnect tags mailed: 5341 Field disconnect notices: 2057
After-hours re-connects: 206 Regular-hours re-connects: 78

Generation:

1. HDR APP alternate cooling system engineering complete. New cooler ordered. Contract to be awarded in Oct.
2. Navajo Spring 2015 major outage work scope package completed by HDR. Contract to be awarded in Nov.
3. BV NPDES outfall construction in progress.
4. On-going SJGS mediation and restructuring negotiations.
5. BV steam turbine/generator inspection work scope development in-progress.
6. Navajo FERC inspection performed on 9/18/14 with no adverse findings.
7. Willet Ditch de-watered on 9/26 due to structural concern. Civil engineering evaluation in progress.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 8,100 mmBtu; Bluffview total estimated gas sale – 174,700 mmBtu.
2. Animas total estimated gas buy – 20,933 mmBtu; Bluffview total estimated gas buy – 1,200 mmBtu.

Control Center:

1. Continuing upgrade work at backup Control Center for full redundancy.
2. Continuing work on Internal Audit reviews for CIP-007
3. EMS/Scada Specialist and Trainee positions filled.

System Outages:

1. Lee Acres 4503 circuit locked-out due to automobile hitting pole causing damage to conductors and pole, 776 customers affected for 2.5 hours.
2. Bergin 13.8 substation main breaker locked-out de-energizing all circuits due to squirrel contacting main breaker primary contacts. All circuits were transferred to adjacent substations while repairs were made, 5283 customers affected for 1.5 hours.
3. San Juan 2403 locked-out due high winds from a micro-burst causing neutral conductor to wrap with primary conductors, 45 customers affected for 1 hour.

Operating Statistics:

Animas Plant MWh: 11,278
Bluffview Plant MWh: 17,382
Navajo Plant MWh: 8,203
San Juan Plant MWh: 22,513
WAPA MWh: 9,950
Purchase MWh: 28,101
Average Purchase Price: \$ 47.91 /MW
Purchased Power cost: \$1,346,401.50
Peak Demand MWh: 175 incr(decr): (3.85)%
Monthly System Energy MWh: 97,276 incr(decr): 2.61%

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	4
Vehicle Fires	3
Brush/Grass Fires	3
Rubbish/Dumpster Fires	1
Other Fires	0
Rescue/Emergency Medical	481
False Alarms	29
Mutual Aid Given	4
Hazardous Materials Response	9
General Hazard Response	11
Other Responses	214
TOTAL	759

TRAINING

- EMS Training: Drowning Considerations by FF Kipp Rix
- EMS Training: Pediatric Case Studies by RN Pat Wilson
- Officer Training: Administrative Update by Alicia Bixler
- Firefighter: Annual fitness assessments completed
- Technical Rescue: Rope Rescue update for Techj Team members
- Technical Rescue: Equipment maintenance conducted by C-Shift personnel.
- Hazardous Materials: Equipment maintenance conducted by A-Shift personnel.
- Wildland Team: Equipment maintenance conducted by B-Shift personnel.

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include: Cancer Walk-a-Thon, and Piedra Vista Football standbys.
- FFD members participated with S.W.A.T. monthly training activities.
- FFD members, in coordination with the FPD and the OEM, performed evacuation assessments for Piedra Vista High School.
- FFD members participated in annual LEPC full scale drill.
- Preparation for ISO site visit continues.
- Annual required pump testing initiated on all Engines and Ladder trucks.
- Annual required hose testing performed on all fire hose within the Department.
- Completed Department Untied Way meetings.
- New Hire Academy completed.
- Met with the State Fire Academy on future training options.
- Assisted with Fire and HazMat education for local dispatcher's academy
- Continual work on strategic planning.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 507
- Service Calls Completed 16
- PM's turned in on time 54%

Building & Maintenance Division:

- Active Job Orders 256
- Completed Job Orders (Month) 33
- Completed Job Orders (YTD) 944

Red Apple Transit Division:

- Ridership (Month) 12,299
- Ridership (YTD) 101,642

Maintenance Projects:

- Completed remodel in Public Works
- Set up shelving and relocated archives from catwalk area to other annex basement space
- Completed entryway changes and new display case at Police Department
- Began MOC Customer Service security remodel
- Hauled 6 truckloads of books from library storage to the main library for the book sale
- Assisted in unpacking the Egypt exhibit for the museum
- Completed Station #5 Battalion Chief quarters
- Assisted with annual fire suppression inspection contract

Status of Construction Projects:

- Fire Station #1 and Fire Administration Building: The remains of the unknown structures have been removed and disposed of in accordance with regulations. We are still awaiting the final figures for these additional expenses. The foundations and utilities are underway. There has been limited weather delay and the project is progressing.
- Totah Behavioral Health Campus development: A modular building manufacturer has been identified with existing federal contracts which will assist in the speedy procurement of the proposed modular buildings. CDBG has indicated that modular buildings are an acceptable expenditure for HUD CDBG funds. Site development and placement will be determined in part by soil samplings. The site was once an old landfill. The extent and depth of the old landfill will likely dictate the type and depth of the building foundations.

Four Corners Regional Airport

(Percentage Change YTD)

Enplanements:	344	Down 60.03%
Deplanements:	368	Down 58.37%
Air Traffic Operations:	3244	Down 4.37%
Fuel Flowage (gallons):	15,407	Down 18.78%
Car Rental Revenue (Sept):	\$10,000	Down 9.29%
Restaurant:	\$4782.08	Down 23.91%

PERSONNEL DIVISION

Job Openings for September:

- Regular /Full-Time - 17
- Temporary /Seasonal - 7
- Inter-Department - 1
- Inter-Division - 1
- For a total of 26 open positions

Terminated Employees: 7 Full-time; 27 Temporary/Seasonal

New Employees Hired: 11 Full-time; 22 Part-Time/Seasonal

PAYROLL***PP# 19***

Printed Direct Deposits	579
Regular Checks	97
Emailed Direct Deposits	383
Total Checks printed	1059**
Gross Pay	\$1848388.01
Net Pay	\$1196205.54
Regular Employees	722
Temporary Employees	345

PP# 20

Printed Direct Deposits	537
Regular Checks	90
Emailed Direct Deposits	438
Total Checks issued	1065**
Gross Pay	\$1881960.37
Net Pay	\$1223183.73
Regular Employees	736
Temporary Employees	337

*** Note: This includes supplemental and garnishment/child support checks*

HR GENERAL

- Aflac enrollment for Supplemental Insurance
- RFQ for ADA Access Audit- next steps/evaluation
- RFQ for Life Insurance- Negotiation/Implementation phase
- Began Supervisor Training- Effective Frontline Leadership/ 4 Generations one workplace

Application Services Division

- Continued coordination with Vision Solutions on improvements to our MIMIX implementation and preparations for a switch test to our high availability server
- Continued the restructuring of NaviLine user security groups
- At the request of Finance, migrated P-Card user authority to the green screen interface
- Performed security auditing and maintenance of iSeries user accounts
- Maintained the in-house Travel program to eliminate frequent errors
- Updated the New Employee IT Registration Form
- Updated a program that assists with DMS printing of purchase orders
- Configured OptiView for the scanning of archived personnel files
- Coordinated with Mainline Information Systems on the staging of iSeries PTFs (patches)
- Assisted a San Juan County facilities management contractor with access to the County's 59 online utility accounts
- Participated in the implementation of VUE Works software for Public Works
- Reviewed applications for the vacant Help Desk Analyst position
- Initiated an evaluation of project management software that integrates with Google Apps
- Coordinated with Technical Services on remaining cabling needs in the training room
- Cognos Business Intelligence training has been rescheduled for the week of November 17

Departmental Help Desk Ticket Counts

319 tickets created

359 tickets closed

Average satisfaction rating of **4.85** (out of 5) based on **40** responses received.

GIS Services Division

- Worked with VUEworks for software setup on COFGISSVR02. We still need to migrate the data from their site to ours. At this time I am waiting on VUEworks.
- Installed the ArcFM Fiber Manager software for electric on COFGISSVR02. I am waiting on ESC Engineering for final steps.
- Setup 7 Microsoft Surface tablets for Public Works with the water map they requested. This is phase 1 and I will be working on phase 2 in the next quarter.
- Revised City Council Maps after the final approval from Council on September 9, 2014. I printed copies of the City Clerk and posted the revised maps online.
- Added Notification of Address changes for years 2012-2014 to the address point features in ArcGIS.

Infrastructure Services Division**Daily Operations and Tasks**

- Daily dispersion of helpdesk calls and requests for level 2 and 3 issue resolution
- Performed daily tasks of enterprise system operation, maintenance, and recovery
- Continued assessing various IT rooms for power, cooling, and fire suppression issues

Infrastructure Development and Projects

- Continued work on Disaster Recovery Phase 2 Project - Progress made – Ongoing
- Continued work on CH Data Center upgrade and implementation – Complete
- Worked with Technical Services in Core Switch expansion and firewall relocation – Complete
- Working with Airport on upgrade to Access Control System
- Completed provisioning of new storage platform for virtual systems
- Working on provisioning of new Tape Library System

Technical Services Division**Continuing projects:**

- Folder Structure (Energy server)
- KBOX Agent Push (Cleanup errors)
- Configuring New PC's for various Departments
- 5 New computer installs and Laptops
- 2 New Printers
- Water Rights Database
- Volunteer Database (PRCA)
- Extreme Network Training
- Order more Computers
- Training
- Upgrade Firmware on Extreme Switches
- New PD Extreme Replacement Switches
- Upgrade Sites to 440 Extreme Switch
- Museum Expansion
- Move Museum Phone/Network equipment
- New Wireless Devices (3) PD-Safety City
- Polycom Device for Safety City

Completed projects:

- Setup New Users
- Completed helpdesk calls for various departments.
- Swapped out 3 Traffic sites with Extreme gear and reconfigured network
- Blue Toad Traffic
- Quotes for new computers
- 1 workstation Hardware Failures, 0 server crash, 2 monitors
- 2 Computer Rotation setups
- 2 New Printer Setups, 1 plotter
- 0 Virus infections – 0 Trojan (Several workstations) – 1 Malware
- 4 New PC installs
- Training Windows 8
- 7 New Laptops
- New PC's for Fire (0)
- Meet with DB Technologies path Aquatic-PD Comm Room for Comm Center
- Archive's remodel phone move
- Network an Phone moves in Public Works
- Fire -Transitioned from CodeRed to Everbridge software
- Purchased and started the implementation of StatsFD software
- Added Airport Maint. Crew to 911 text alerts
- Ladder 2 and Engine 1 MDT was not connecting to dispatch
- Updated L&D Distribution group
- Added Wireless Access Point to station 5
- NFIRS monthly Reporting
- Ran Cat6 cables for the Battalion Chief's new office at Station 5
- Moved Battalion Chief's phone and PC from Station 6 to Station 5
- Firehouse Conference in New Orleans
- Updated iPad to iOS 8 for testing purposes
- Fixed Parallels software for Bob Popa
- Replaced Battery Backup Parks Admin
- Setup and configuring vlans/ports for data center
- Web Cam setup Comm Dev and MPO (8)
- Cable runs Command Operations Center
- New Digital phone - Traffic
- Finalized rain gauge setup on uweather.com
- Modem swap in BC-B truck, Engine 4, 6
- Created accounts for Fire new hires
- Updated Chief Page's laptop and iPad
- Converted GoPro video
- Deputy Chief Burke office move
- Ran network drop for desk in Fire Admin
- Moved BC office to station 6
- 40 trouble calls for Fire

Police Support:

- 569 trouble calls (13 call outs)
- 155 Video requests (26 internal, 129 external)
- 4 Server PMs, 3 PC PMs
- 40 Laptop updates
- Setup 4 new laptops and 6 new PCs
- Added 4 new users; Deleted 3 users
- Upgraded 3 smartphones (3 rugby2 to GS4)
- Added 4 cellphones (Rugby 3)
- Changed and matched 12 user passwords (AS400)
- Completed monthly LInX audit
- Planning and estimates for New World upgrade.
- Continuing Quarterly Preventive Maintenance Program for PCs and Laptops
- Continuing upgrade project for aircards (70% complete)
- Completed wireless expansion project at Safety City.
- Continuing paperless citation project (20% complete, awaiting equipment/software)
- Continuing ScreenSafe project (Software issues, evaluation period extended)
- Continuing AVL project (22% completed, awaiting software fix from NWS).
- Completed Lobby A/V project.
- Continuing Training Room A/V project (awaiting funding)
- Continuing McCormick Substation A/V project (25% complete)
- Continuing research and planning on new video surveillance systems for PD buildings and bullpen.
- Started Quartermaster inventory project (30% complete).
- for PD buildings and bullpen

VOLUNTEERS

THIS MONTH

Volunteers..... 77
Volunteer Hours 270

THIS MONTH LAST YEAR

Volunteers..... 24
Volunteer Hours 48

OPEN HOURS

Farmington Public Library
244
Shiprock Branch Library
80
Power Library
37



FARMINGTON PUBLIC LIBRARY
www.infoway.org

WiFi USERS

Farmington Public Library
2,408
Daily Average 83
Wifi is only available at the Farmington Public Library

LIBRARY VISITORS

Farmington Public Library
30,195
Daily Average 1,041
Shiprock Branch Library
1,426
Daily Average 71
Power Library
659
Daily Average 1,113

CHECKOUTS

Farmington Public Library
34,457
Daily Average 1,188
Shiprock Branch Library
242
Daily Average 12
Downloadable Media
4,038
Daily Average 139

COMPUTER USERS

Farmington Public Library
5,342
Daily Average 184
Shiprock Branch Library
Not Available
Daily Average ?
Power Library
280

LIBRARY PROGRAMS

Farmington Public Library
101
Attendance 1,745
Shiprock Branch Library
20
Attendance 183
Power Library
30
Attendance 659



Administration

- 12 staff participated in the “5S for Operators” workshops; this series is a foundational course for continuous improvement.
- On September 27th, twenty-three *Farmington Clean & Beautiful* volunteers gathered at Farmington Lake for the First “Keep Farmington True” clean up. Volunteers picked up 976 pounds of trash in 3 hours.
- The new Outdoor Nature Classroom dedication at the Riverside Nature Center was held on September 30th; the classroom is accessible for all and was made possible by a grant through New Mexico Clean & Beautiful.
- Following public input meetings to select replacement structures; design and construction documents are being prepared for playground improvements at Westside Estates Park.

<u>Aquatic Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>
Lifeguard Certification	6	14
Swimming Lessons	367	287
Public Swimming Single Payment (FAC)	12,883	11,997
Pass Usage	650*	780*
Aquacise (Lions)	1,040	1,494
Arthritis (Lions)	411	477
Brookside Public Swim	7,065	4,408

Note: Normally, Brookside Pool is open until mid-August then closed for the season, but this year the season was extended (weekends only) through Labor Day for public swim. Swim lessons increased due in part to the previous postings on Facebook. *These numbers are for FAC only.

<u>Bonnie Dallas</u>	<u>YTD FY15</u>	<u>YTD FY14</u>
Congregate Meals Served	10,322	10,599
MOW Deliveries*	7,921	7,233
Silver Fitness Center	1,957	1,753

Note: Currently, the Silver Fitness Center has 644 active members and enrolled 11 new members. The Nutrition program added 82 new seniors. Meals Served numbers are lower due to decreased State Funding resulting in patrons declining some of the meal selections; after approval from the State, new menu development will be forthcoming. Our Day Trip for August was the Bar D in Durango. We had a total of 90 brand new patrons during August and this does not count new members to other events and classes. *(Even though Congregate YTD is still lower than last fiscal year to date; for the month of September (FY15 = 3625 vs. September FY14 = 3333; which is an increase of 292 patrons).

<u>Civic Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>
September Civic Center Attendance	29,266	21,150
Amphitheater Attendance	0	1,338
Room/Theater Rentals/Paid Events	142	154
Free Events/Meetings	156	116
Lions Wilderness Amphitheater	0	9
Total Civic Center Events	298	270
Total Amphitheater Events	0	9
Total Scheduled Events	298	279
Total No Shows/Canceled/Walk-In	9	12

<u>Crouch Mesa Community Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>
Daily Use	5,013	4,553

Note: Patron usage is up this year for the month of September, due to the facility being closed most of the month of September 2013 due to the water pipe break.

<u>Farmington Regional Animal Shelter</u>	<u>YTD FY15</u>	<u>YTD FY14</u>
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Intake Dog / Cat

Owner Surrender	433/450	
O/S Return	9/4	
Stray	556/594	
Seized	28/5	
Service In	86/70	
TOTAL	1112/1123	913/1038

Outcomes Dog / Cat

Adopt	283/247	283/132
Transfer	424/226	246/46
Return to Owner (RTO)	174/18	128/20
Euthanized	169/577	278/753
Died	2/24	
TOTAL	1052/1092	935/951

Note: We continue to euthanize a smaller numbers of animals compared to last year, mostly due to increased transfers. We did three adoption/outreach events in September. We went to Durango for an Adopt-a-Thon at PetSense, took dogs to Tractor Supply and partnered with the Library for Doogie Palooza.

Indian Center	YTD FY15	YTD FY14
Indian Center Total Customers	10,528	10,565
Restaurant Customers	6,185	5,481

Note: No special events were held in the month of September. New and regular customers continue to choose the Indian Center as their choice for authentic Navajo cuisine. Center staff is in full prep for Fall and Winter events. Eighty-two volunteer hours were provided by community members in the month of September at the center.

Museum	YTD FY15	YTD FY14
Museum General Attendance	53,993	56,702

Note: The Farmington Museum installed and opened the "Lost Egypt: Ancient Secrets, Modern Science" at the Farmington Museum on September 27th. The Museum's Real Night at the Museum was the same night and brought in over 600 visitors. The Four Corners Antique Power Club also held their annual tractor show and pull in the lot west of the Museum on the same weekend. The E3 Children's Museum & Science Center has organized Farmington's First Lego League with two teams participating. First Lego League is a national robotic Lego competition. The Riverside Nature Center celebrated the dedication of a new outdoor classroom provided by a grant from New Mexico Clean & Beautiful through the work of coordinator Debbie Homer.

Parks Operations

- **Seasonal Maintenance:** Berg Park Bridge - wood planks were replaced as needed. Crews have been repainting wooden perimeter park fences. In addition to seasonal maintenance, recent rains have kept crews busy with extra mowing and weed maintenance. Seasonal crew layoffs have begun and will continue until November.
- **Construction/Maintenance:** Landscaping - crews have been installing irrigation for 62 trees along the future Pinon Hills Boulevard extension. Playground safety surfacing renovations continue, renovations include removal of existing sand and replacing with engineered wood fiber. Handicap accessible ramps for playgrounds are also being installed in various parks.
- **Special Events:** Crews supported 12 events including: Lost Egypt, Antique Tractor Pull, Dining with the Dead.
- **Graffiti Reports:** 98 graffiti reports were taken and all removals complete.
- **Training:** 3 Parks Operations employees: Doug Abe, Brian Bobeck, and Kathy Farley earned their Certified Playground Safety Inspector status.
- **Awards:** Parks Operations was awarded the 2014 New Mexico Recreation and Parks Association (NMRPA) Award for Best Parks Maintenance - Median Maintenance.

Pinon Hills	YTD FY15	YTD FY14
Golf Rounds	11,281	11,490
Pro Shop Sales	\$70,309	\$65,059
Food & Beverage Commission	\$18,337	\$14,829
Golf Revenue	\$312,909	\$330,442
Total Facility Gross Revenue	\$401,555	\$411,330

Note: September was a busy tournament month, with 4 events including the 2-day Wells Fargo/Aztec Well Service Scholarship Fundraiser. Also held in September were events hosted by the Pinon Hills Men's Golf Association, Tres Rios Habitat, and a fundraiser for the Navajo Prep Golf Team. In October, the last couple of events will be held - The San Juan County Homebuilders, and our annual Monster Day Golf where the course is set up very difficult but fun.

Recreation Center	YTD FY15	YTD FY14
Racquetball Courts	1,555	1,123
Gym:		
• Open	1,339	1,377
• Programs	2,243	2,177
Customer Contacts (counter)	2,116	2,171
Special Events/Athletics		
• Family Bingo & Pizza Night	15	0

Note: 2014-2015 Volleyball League registration began in September and will continue through the first couple of weeks in October. A mid-season tournament was held for the Fall Coed and Men's Softball League with 45 of the 46 League teams participating.

Sycamore Park Community Center	YTD FY15	YTD FY14
Adult Activities	4,508	3,541
Kids Activities	12,316	9,940
Facility Rentals	1,211	1,207
Visiting Patrons	135,206	132,941
Yard Sale & Craft Fair	773	779
Family Campout	26	23

Note: Last year in September is when we shuttled kids that attended Crouch Mesa Community Center to Sycamore Park due to the facility being closed in relation to the water pipe break. This created larger numbers for kids' activities last year.

Statistics

There were **6,646** calls for service, and **720** Offense Reports taken in the month of September. The department made **471** adult arrests (**65** were DWI), and issued **80** Municipal Citations. There were **242** warrants issued through the department, and **119** of them were either served or cancelled; **123** remain active.

Traffic

120 accidents were processed and of these, none were fatal, **25** had injuries reported, **45** reported only property damage, and **12** were hit & run reports. **1,134** traffic citations were issued along with **821** warning citations. **3** of the **120** accidents were alcohol related.

Events

On September 3rd, officers responded to 306 Sycamore on a report of two dead bodies. Upon arrival officers located one subject with a gunshot wound who was obviously deceased. The victim was identified as 22 year old Farmington resident, Seth Stallings. Detectives and Crime Scene Investigators responded. The case is still subject to a significant amount of follow up investigation.

On September 4th, officers responded to a significant rash of auto burglaries throughout town. Follow up investigation led to the identification of a suspect, and the service of a search warrant. The suspect, Jacob Wenger was eventually arrested for numerous burglaries.

On September 9th, the Sprint store at 2844 E. Main was robbed. A suspect description was obtained and the investigation is ongoing within the detective division.

On September 19th, officers were dispatched to subject in the river near the mobile home park at 801 E. Broadway. A passerby attempted to rescue the victim, but it became readily apparent the victim was in fact deceased. An investigation is ongoing.

On September 29th, officers responded to The Bunker, 4001 E. Main on an alarm call. Upon arrival, there were no apparent signs of entry, and officers were subsequently allowed in to clear the building. While clearing the building, a suspect was located. The suspect fled from officers and fired a weapon at them during the chase. A perimeter was established, but a suspect wasn't located in the facility. An investigation is ongoing.

- Foothills Enhancement Project – Holmes to Lakewood; public meeting held March 6th -- neighborhood endorsed the preliminary plan with drainage ponds, a crusher fine pathway and roundabouts at Lakewood and Rinconada. SMA continues work on design; accepted MAP Grant for \$636,379.00 for Phase I. Design completion target date – December 2014. SMA at 60% design on entire project with roundabout design and right-of-way acquisition ongoing.
- Piñon Hills Boulevard East -- Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans nearing completion; NMDOT - FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); received NMDOT approval to acquire right-of-way takes – both takes on north side of Piñon Hills Blvd / Main intersection signed and awaiting final City Council approval on October 7; submitted environmental (re-evaluation) to NMDOT July 1; submitted revised re-eval to NMDOT August 26. Park features began installation Sept. 8.
- Lakewood Pond – construction 100% with spillway, ported riser and downstream concrete drop structures/erosion walls and seeding completed in September. Awaiting final pay invoice.
- Porter Arroyo Pond – To be rebid mid-October, pending Capital Outlay Agreement execution from State Governor's office.
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May; on hold for final summary report revisions to be submitted pending direction from Department of Homeland Security.
- Storm Cleanup: *September 2013 Event* – Consolidated Constructors continues debris removal in Wildflower Arroyo. Received FEMA paperwork for several projects; awaiting final approvals; received first payment of \$387,792.84.
- Water projects: *24th Street (Western to Ridgecrest), waterline replacement* – completed; *East Amsden Drive (Dustin to Gibson) waterline replacement* -- 90% complete; *Meter Replacement Program* -- 60% complete with 8,640 meters installed; *4P Pump Station* -- design 80% complete.
- Sewer projects: *Piñon Hills Blvd - Sports Complex* – design 50% complete; *Lift Station #3* – preconstruction meeting with Sunwestern Contractors to be held October 9; *Lift Station #2* – design 100% complete.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer:* design 90% complete; submitted NMDOT permit for approval.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – design approved by City Council; received fully executed contract; NMDOT requiring additional consultant procurement.
- Drainage Action Items: Of the 13 projects listed, 10 are complete; 1 project is in land or right-of-way acquisition; and, one is scheduled to begin October 6th.
- Piñon Hills / Farmington Ave Pedestrian Improvements: contract awarded to TRC for summer construction; curb separated sidewalk change order request to be submitted to NMDOT; construction began July 28, 70% complete.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; sidewalks complete, awaiting parts for Hawk signal; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools is complete; *Non-infrastructure* – Federal funding for SRTS coordinator not authorized under new FHWA funding bill.
- East Main Adaptive Traffic Signal Control System: Project complete -- activated September 9, 2014.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress; anticipated completion Dec. 2014.
- Street Surface Management Program -- condition survey complete; software set-up in process; Council presentation October 21st. Working on budget scenarios.
- Traffic crews continue routine signal maintenance -- sign straightening (42 locations) and signal communications upgrades. Sign Replacement project – ongoing; manufactured 53 signs; Pavement Markings: 6 signal crosswalks and 1 stop bar installed. Installed 2 speed hump chevron markings at MOC Electric Customer drive-up entrance and replaced 2 pavement traffic detection loops. Completed curb painting for parking restrictions at City Hall Police Department. City-wide fall road striping began September 18th. Completed HSIP draft proposal for Main/English and forwarded to MPO; completed review and submitted request to NMDOT for inclusion in Digital Speed Display Signage Program. Traffic crews set up and provided traffic control for the San Juan Cancer Walk.
- Streets: Heavy Equipment and truck crews continue rebuilding and blading dirt streets and hauling materials as needed. Asphalt crews completed patching around the salt storage facility. Crews repaired 71 street cuts in September, patching street cuts and potholes with hot asphalt and bag mix. Sweepers swept 1718 miles of residential and arterial streets. Roadside crews are cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews continue curb and sidewalk repairs using 43.65 CY of concrete. Clean up for storm list areas.

Compliance Division Activities:

- Attended a variety of city department / division safety meetings and responded/conducted training in response to requests.
- Training sessions: New Employee Orientation, CPR & First Aid, Fire Extinguisher Training
- Incident Investigations, reviewed incident reports.
- Conducted Spot Inspections throughout the City.
- Coordinated Annual Fire Alarm and Suppression inspections.
- Assisted with the Triennial Federal Transit Administration audit.
- Universal and Hazardous waste pick-up by contractor.

September Incidents:

9 Incidents reports received with 4 of them OSHA recordable

YTD OSHA Recordable incidents: 41

FEUS: 0 Incident reports received

YTD OSHA Recordable incidents: 4

