

The December 2014 **Gross Receipts Tax** report is shown below. December reflects October business activity.

	<u>Month</u>	<u>YTD</u>
December FY15 GRT Received (Gross)	\$ 4,765,969	\$ 27,603,275
December FY15 Budget	\$ 4,135,050	\$25,020,413

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of December	15.3%	\$ 630,919
Fiscal Year to Date	10.3%	\$ 2,582,862

GRT - Major Sectors

Month-Over-Month Comparison

December - FY2015

Single Month	Dec. FY15	Dec. FY14	\$ Change	% Change
Mining, Oil, Gas	\$ 290,546	\$ 248,146	\$ 42,000	17%
Construction	259,969	179,313	81,000	45%
Manufacturing	171,106	199,382	(28,000)	(14%)
Wholesale Trade	299,303	202,954	96,000	47%
Retail	1,822,158	1,615,707	206,000	13%
Prof, Scientific, Technical	217,278	225,162	(8,000)	(4%)
Healthcare & Assistance	322,778	327,148	(4,000)	(1%)
Accommodations / Food Svc.	324,399	316,103	8,000	3%
Other Services	634,195	476,577	158,000	33%
Misc./ Unclassified	424,237	365,482	59,000	16%
Total	\$ 4,765,969	\$ 4,155,974	\$ 610,000	14.7%

GRT - Major Sectors

Year-Over-Year Comparison

July - December FY 2015

6 Month Period	FY15 YTD	FY14 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,635,177	\$ 1,284,944	\$ 350,000	27%
Construction	1,495,253	1,314,183	181,000	14%
Manufacturing	1,176,132	1,090,207	86,000	8%
Wholesale Trade	1,422,920	1,165,524	257,000	22%
Retail	9,669,663	9,772,832	(103,000)	(1%)
Prof, Scientific, Technical	1,222,884	1,312,008	(89,000)	(7%)
Healthcare & Assistance	1,965,247	2,030,077	(65,000)	(3%)
Accommodations / Food Svc.	2,026,078	1,917,938	108,000	6%
Other Services	3,206,341	2,763,862	442,000	16%
Misc./ Unclassified	3,783,581	2,315,487	1,468,000	63%
Total	\$ 27,603,276	\$ 24,967,063	\$ 2,636,000	10.6%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

*In the month of October 2014 the City received in the "Unclassified" industry sector additional GRT due to taxpayer prior period amended tax returns. Based on prior month averages in the "unclassified" sector, the estimated amount is approximately \$1.3 million and created a 34.9% increase over budget and 29.5% over October 2013.

- ✚ 20 new business registrations were issued during the month of December, 2014 and 29 Street Vendor permits were issued for the Bisti Highway.
- ✚ 2087 business registration renewals were processed.
- ✚ 42 requests to inspect public records were processed.

- ✚ Two solicitor licenses were issued to Richard Brimhall (D2D Satellite-expiring March 17, 2015) and to Felisha Newcomb (Felisha's Concierge Services-expiring March 30, 2015). Always ask to see a copy of the license before you consider purchasing an item or service from a door-to-door salesman. If they can't present one, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

1/13/15 CC

*Minutes – 12/2/14 WS, 12/9/14 CC and 12/16/14 WS

*Resolution re: Red Apple Transit (Campbell)

Proclamation declaring 2015 as "The Year of Civility First Four Corners" (Mayor)

P&Z – rezone request for JIP facility (Holton)

Ordinance (final action) re: wastewater treatment plant loan (Breakell)

Closed – litigation (Weaver vs. Bruington)

1/20/15 WS

Annual Audit Report (Schlotthauer/Moss Adams)

Update on operations at the Animal Shelter (Styron/Voss)

1/27/15 CC

2/3/15 WS

2nd Quarter Financial Presentation for FY15 (Mason)

2/10/15 CC

2/17/15 WS

2/24/15 CC

P&Z – Petition No. SUP 14-14, Craig Stoabs [tabled 12/9/14] (Lopez)

Building Inspections Activities:

Permits were issued for the following projects:

1. Tenant improvement remodel for Dairy Queen, 721 East Main Street.
2. Interior remodel for new Weck's Restaurant, 2800 East Main Street.
3. Remodel for Blue Diamond Spa, 5530 East Main Street.
4. Addition for Engine Exchange, 4320 West Main Street.
5. Tenant improvement for La Dolce Vita, 112 West Main Street.
6. Addition for Fellowship of Spirit Church, 2009 East 13th Street.
7. Remodel for Presbyterian Medical Services, 1001 – C, West Broadway Street.
8. Eight (8) building permits for new single family residences.

Plans are currently under review for the following projects:

1. Revised plans for Harbor Freight Tenant Improvement, 3050 East 20th Street.
2. Tenant improvement for Famous Footwear, 4601 East Main Street, Suite 710.
3. Exterior remodel for Outback Steakhouse, 4921 East Main Street.
4. New Freddy's Restaurant, 4530 East Main Street.
5. Addition to Si Senior, 4015 East 30th Street.
6. New Subway Restaurant, 2100 Bloomfield Boulevard.

The Division issued a total of 61 building permits with a valuation of \$2,872,410, performed 5 final inspections for commercial projects, 9 final inspections of new single family residences, and performed a total of 613 Inspections, including 58 electrical inspections for San Juan County. The Division also processed 27 Public Record Requests.

Planning Division Activities:

1. Staff accepted, reviewed, processed, and/or presented the following: 1 rezone petition, 18 summary plats, 1 temporary use permit, 15 business license zoning verifications, 9 address verification/assignments, 1 zoning verification letter, 2 well modification re-inspections, 1 well modification permit, 6 UDC violation complaint inspections, 17 UDC violation complaint re-inspections, 12 zoning code violation letters, 3 Public Records Requests, reviewed 61 sets of building permit plans for UDC compliance; and, met with 57 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to update the City's Zoning Map and historical database in ArcGIS.
3. Staff continues to work on the US 64 Annexation proposal by continuing to collect and map completed surveys. Staff is also discussing the proposal with property and business owners.
4. Staff is also currently updating the Oil & Gas Well Sites and City Properties maps and databases.

Community Development Block Grant (CDBG) Activities:

1. The City Council approved the 2013 Consolidated Annual Performance and Evaluation Report (CAPER) and the 2013 Annual Action Plan Amendment on Dec 9. Both have been submitted to HUD.
2. Staff has developed new CDBG reporting & monitoring templates, a survey to sub-recipients regarding their ability to leverage CDBG funds with other funding opportunities, and a quarterly CDBG Newsletter to begin Jan 2015.

Metropolitan Planning Organization (MPO) Activities:

1. The MPO Policy Committee met on Dec 1 and approved Amendment #9 to the MPO's Transportation Improvement Program (TIP) and Amendment #2 to the 2035 Metropolitan Transportation Plan (MTP). The Committee also reviewed results from the 2040 MTP outreach efforts.
2. The MPO Technical Committee met on Dec 18 to review the status of various transportation projects and to discuss the draft goals and project prioritization methodologies prepared for the 2040 MTP Update.
3. The MPO hosted a Transit public outreach meeting at the Civic Center with NMDOT and Red Apple Transit on Dec 11. Staff attended the MPO Quarterly in Las Cruces on Dec 16.

Business Operations

- Met with ECAC (Electrical Code Advisory Committee).
- Continued review of easement issues regarding capital infrastructure.
- Update of New Service Desk Manual ongoing.

Customer Service

- On-going analysis of cash handling policies.
- New water & sewer rates entered into computer system which became effective Dec 2, 2014.
- New winter quarter residential sewer rate calculated based on 5,194 gallons of water usage to correspond to flat \$18.60 monthly charge for locations served without prior winter water usage.
- Worked with Postal Pros billing service to correct billing error from Dec 23, 2014.
- Updated tax rates effective Jan 1, 2015.
- On-going construction of security wall, doors and windows in the MOC lobby.
- In November, 160 collection accounts worked totaling \$33,413, of these 81 accounts remitted \$7,125, leaving 79 uncollected for \$26,288, with one account responsible for 10,451 of the uncollected amount. In December 124 LIHEAP verifications & 118 payments.

Compliance – NERC/WECC, Environmental:

1. Annual Compliance Self Certification
2. MOD Standard Reassignment: Recommend moving MOD Standards to Engineering (email sent 12/24 with rationale.)
3. Audited “WECC Users” security group
4. Bluffview plant IPP Semi-Annual Monitoring Report completed and submitted on December 16, 2014.

Safety:

FEUS: FEUS: 1 Incident report received. YTD OSHA Recordable incidents: 5

Engineering:

1. A base transmission load flow model in the Power World software is complete. Engineering now has the capability of running various load flow models as may be required. (Kudos to Mitchell!)
2. GPS Inventory” – As of December 26, 2014, 31,495 out of 106,890 points were collected, or 29.5%, up from 24.8% last month.
3. Distribution Construction Standards have been updated to be more consistent with RUS standards. HTE updates were required and met as well. New Standards books have been published and disseminated.
Estimates: 34 Work Orders Written by EE: 33 Transformer Checks: 18 Meter/Quad Spots: 1
Work Orders Released by EE: 33

Transmission and Distribution:**Construction**

1. Completed 3,000’ of 3-phase overhead and 2 transformer banks for Kysar Ranch irrigation.
2. Completed services to 4 Energen wells in the Bisti area.
3. Back up station power installed at Foothills and Lee Acres.
4. Construction WOs Completed: 31

Maintenance:

1. Foothill substation transformer bushing replacement completed.
2. Pole to Pole maintenance work completed on Hood Mesa to Glade 115kv line.

Maintenance WOs Completed: 30
Customer Trouble calls: 42

Tree Trimming WOs Completed: 81
Street Light locations maintained: 67

Relay:

1. Alternate station service installation and checkout at Foothills and Lee Acres Substation.
2. Repaired Breaker closing problem at Hogback Substation.
3. Completed NERC/FERC relay testing at Hood Mesa Substation.

Meter Shop:

1. Started mass deployment of PLX smart meters on Mesa Substation circuits.

New Service Installations: 2	Meters Tested: 305	Power Quality Checks: 6
Disconnect tags mailed: 5035	Field disconnect notices: 2222	
After-hours re-connects: 143	Regular-hours re-connects: 76	

Generation:

1. Canyon Hydro Navajo runner fabrication continues on-schedule.
2. NAV major outage and new runner installation begins on 1/19/15.
3. On-going SJGS mediation and restructuring negotiations.
4. APP alternate cooling system installation on-going.
5. BV fall outage in progress.
6. BV CGT at GE's Houston depot for major overhaul.
7. BV CGT generator inspection completed.
8. FY 2016 budgeting process on-going.
9. NAV exciter testing completed.
10. Operations time clock and training implemented.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 31,000 mmbtu; Bluffview total estimated gas sale – 316,200 mmbtu.
2. Animas total estimated gas buy – Zero; Bluffview total estimated gas buy – Zero.

Control Center:

1. Executed new Purchase Power Agreement.
2. Completed full review of all files on working systems to assure compliance with CIP-003 information protection requirements.

System Outages:

1. No major outages, scattered local minor outages due to wildlife and weather.

Operating Statistics:

Animas Plant MWh: 13,962
Bluffview Plant MWh: 0
Navajo Plant MWh: 5,738
San Juan Plant MWh: 22,932
WAPA MWh: 12,632
Purchase MWh: 42,368
Average Purchase Price: \$ 49.43 /MW
Purchased Power cost: \$ 1,831,614
Peak Demand MWh: 165 incr(decr): 1.23%
Monthly System Energy MWh: 97,521 incr(decr): 3.85%

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	6
Vehicle Fires	1
Brush/Grass Fires	1
Rubbish/Dumpster Fires	1
Other Fires	1
Rescue/Emergency Medical	507
False Alarms	39
Mutual Aid Given	2
Hazardous Materials Response	13
General Hazard Response	10
Other Responses	203
TOTAL	784

TRAINING

- Engineer: Cultural Change/ Just Do It: on-line
- Officer: Treating Our Own, Firefighter Down: Treating Cardiac Arrest
- EMS: Dec 8th, 10th, 11th: Pediatrics: Kelli Sandoval
- Tech Rescue: Shift Confined Space Training: Shift Coordinator
- Scheduled Maintenance: Tech team maintenance: C-Shift
- Scheduled Maintenance: HazMat team maintenance: A-Shift
- Scheduled Maintenance: Wildland team maintenance: B-shift
- HazMat Refresher Dec 2nd, 4th, 5th: Team members
- Bonus Training for the Month: Cold Weather Considerations
- WEB Cast: Duty to Act: Kurt Varone
- ARFF Hot Drill: DFW Regional Training Center
- SOMA Conference: EMS Conference in Florida
- APS Training: Special team's coordinators participated in a tour with San Juan County Fire.

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include: Carbon Monoxide Community Risk Reduction project, and multiple school safety talks.
- FFD members, in coordination with the FPD and the OEM, performed safety drills for Farmington Municipal Schools and Navajo Prep.
- FFD members participated in ITS architecture update through the Farmington MPO planning area.
- Preparation for ISO site visit continues.
- San Juan College and Pueblo Community College EMT Student ride-along program with FFD.
- FFD members participated in the Toys for Tots basketball fundraiser.
- FFD members participated in San Juan College EMS advisory meeting.
- FFD members participated in weekly construction meetings for the Station 1 rebuild project.
- Annual required ladder testing: All ladders were tested/inspected by a third-party testing company.
- Fire Extinguisher annual inspections: All Fire Stations.
- FFD members participated in AFLAC presentations.

(Yearly Totals Are Calendar Year)

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 622
- Service Calls Completed 30
- PM's turned in on time 60%

Building & Maintenance Division:

- Active Job Orders 187
- Completed Job Orders (Month) 64
- Completed Job Orders (YTD) 1,296

Red Apple Transit Division:

- Ridership (Month) 10,822
- Ridership (YTD) 137,153

Maintenance Projects:

- Airport restroom project was completed
- Customer service project continuing, laid block at window near entrance to customer service
- Completed installation of washer and dryer extractors at Fire Station #6
- Lighting project at Fire Station #4 complete
- Repairs to the fishing pier and spillway at Farmington Lake underway during low water levels
- Three project plan sets are currently pending review at NM CID; Oscar Thomas Restrooms, the ceramic building for the senior center and the Irrigation Pump Station for PHGC

Status of Construction Projects:

- Fire Station #1 and Administration Building: Construction is proceeding with framing and block work complete. In floor radiant heat in the apparatus bay has been approved. Still waiting on snow melt numbers for outside bays on north side of building. RMKM has brought Verterre Corporation into the project for mechanical engineering needs for the remainder of the project and initial meetings have been positive and productive.
- Joint Intervention Program: Site design is complete. Environmental assessment is in process. The modular building design is complete but the building cannot be ordered until the environmental clearance is complete and CDBG funding of the project receives final direction to proceed.

Four Corners Regional Airport

(Percentage Change YTD)

	<i>MONTH OF DECEMBER</i>	<i>YEAR END 2014 vs 2013</i>
Enplanements:	341 <i>-71.98%</i>	5,819 <i>-62.85%</i>
Deplanements:	434 <i>-71.98%</i>	6,233 <i>-62.85%</i>
Air Traffic Operations:	1,973 <i>-20.00%</i>	34,977 <i>-4.10%</i>
Fuel Flowage (<i>gallons</i>)	29,088 <i>-49.15%</i>	465,175 <i>-18.43%</i>
Car Rental Revenue:	\$ 10,000.00 <i>-1.34%</i>	\$120,000.00 <i>-4.54%</i>
Restaurant:	\$4,784.08 <i>-24.06%</i>	\$36,307.15 <i>-22.81%</i>

PERSONNEL DIVISION

Job Openings in December:

- Regular /Full-Time - 11
- Temporary /Seasonal – 9
- Inter-Division - 2
- For a total of 22 positions

Terminated Employees: 8 Full-time; 4 Temporary/Seasonal

New Employees Hired: 8 Full-time; 5 Part-Time/Seasonal

PAYROLL***PP# 25***

Direct Deposits	414
Email Direct Deposits	507
Regular Checks	78
Total Checks printed	999***
Gross Pay	\$1,831,751.10
Net Pay	\$1,174,324.40
Regular Employees	742
Temporary Employees	231

PP# 26

Direct Deposits	513
Email Direct Deposits	390
Regular Checks	73
Total Checks printed	976**
Gross Pay	\$1,830,061.91
Net Pay	\$1,179,239.47
Regular Employees	745
Temporary Employees	230

Low Sick Leave:

Regular Checks	130
Total Checks printed	130
Gross Pay	\$131,391.40
Net Pay	\$85,715.18

*** Note: This includes supplemental and garnishment/child support checks***** Note: This includes supplemental checks for clothing allowance for Police and Fire.***HR GENERAL**

- Stat-Doc service available to employees on health plan
- Processed Low Sick Leave benefits
- Work with ADA Consultants on transition plan

Application Services Division**High-Level Projects and Activities**

- Completed successful role swap test of AS400 Disaster Recovery system
- Completed development of HR\Benefits extraction program for Emperian Project
- Assisting in research and evaluation of Sungard HTE – Comm Dev and Engineering Module
- Continued working on rollout of new Cognos BI Reporting System
- Assisted with migration of Sungard DMS Servers
- Updated COF web site in response to request for various departments

Departmental Help Desk Ticket Counts:

299 tickets created

279 tickets closed

Average satisfaction rating of **5.0** (out of 5) based on **9** responses received.

GIS Services Division**High-Level Projects and Activities**

- Created and printed a Northern San Juan County Map for FFD
- Updated the school zone map and all way stop location for Public Works
- Recreated all snow route maps in GIS and saved on Server for Public Works. There are a total of 17 maps.
- Updated the evacuation map for Annex building and City Hall
- Finished measuring the City Hall and Annex Building remodel and getting square footage
- Finished Scanning Notification of Address Assignment and putting into GIS

Infrastructure Services Division**High-Level Activities and Projects**

- Daily support for level 2 and 3 issue resolution
- Performed daily tasks of enterprise system operation, maintenance, and recovery
- Migrated City Hall DMS Application to new server and integrated DMS word file templates into a DFS structure for Disaster Recovery
- Optimized backup routine for following servers
 - cofdmssvr01
 - cofdmssvr02
 - museum
 - Rectrac
 - cofdcsvr02
 - cofdcsvr03
- Assisted in setup and configuration of Solar Winds System Monitoring Tool

Technical Services Division**High-Level Activities and Projects:**

- | | |
|--|---|
| <ul style="list-style-type: none"> • Setup New Users • Completed helpdesk calls for various departments. • Assisted in re-configuration of backups for several servers • 2 Computer Rotation and 2 new printer setups • 0 Virus infections – 1 Trojan – 1 Malware • 10 New PC's and 2 New Laptop installs, Obtained quotes for several more. | <ul style="list-style-type: none"> • Copier/Printer Setups (multiple due to new copier rollout) • Spent time with Finance Century Billing Changes • (9) Configured switches for Traffic • 422 trouble calls (21 call outs) for FPD • 113 Video requests (5 internal, 108 external) for FPD • 80 trouble calls for FFD |
|--|---|

LIBRARY PROGRAMS

Farmington Public Library
 Programs 109
 Attendance..... 2,296

Power Library
 Programs 40
 Attendance..... 671



OPEN HOURS

Farmington Public Library Power Library

276 **50**

VOLUNTEERS

THIS MONTH

Volunteers 38
 Volunteer Hours..... 72

THIS MONTH LAST YEAR

Volunteers 56
 Volunteer Hours..... 114

Farmington Public Library
26,178
 Daily Average 970

VISITORS

Power Library
671



CHECK-OUTS

Farmington Public Library
29,417
 Daily Average 1,090

Power Library
47

Downloadable Media
3,970
 Daily Average 147

COMPUTER USERS

Farmington Public Library
5,097
 Daily Average 189

Power Library
259

WIFI USERS
2,154

Wifi is only available at Farmington Public Library



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Administration

- 12 staff participated in the “5S for Operators” workshops; this series is a foundational course for continuous improvement; 49 staff members have been trained to date.
- Farmington Clean & Beautiful began preparing for its annual Christmas Tree Recycling program. No education classes were held in December. Education classes on alternative energy will resume in January.
- Playground structure, site lights, and perimeter sidewalks are being installed at Westside Estates Park.

<u>Aquatic Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>DEC. FY15</u>	<u>DEC. FY14</u>
Water Safety Instructor Course	7	7	7	0
Lifeguard Certification	5	18	0	0*
Swimming Lessons	981	728	0	0
Public Swimming Single Payment (FAC)	15,851	15,249	863	826
Pass Usage	953*	1,305	73	146
Aquacise (Lions)	2199	2,504	319	257
Arthritis (Lions)	719	843	80	70
Brookside Public Swim	7,065	4,408	0	0

Note: We do not offer swim classes for the month of December due to the holidays. Had several swim meets during the month of December which had significant turnouts. Offered a lifeguarding class at the end of December but will reflect January’s numbers due to the class time frame. *These numbers are for FAC only.

<u>Bonnie Dallas</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>DEC. FY15</u>	<u>DEC. FY14</u>
Congregate Meals Served	21,861	21,955	3,936	3,600
MOW Deliveries	26,250	14,607	2,818	2,443
Silver Fitness Center	3,948	3,545	688	476

Note: Currently, the Silver Fitness Center has 670 active members and enrolled 5 new members. The Nutrition program added 29 new seniors. New patrons to classes were 3. This means 37 new patrons started using our services. At our December 12th Christmas Dinner we served 552 meals both home delivered and congregated.

<u>Civic Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>DEC. FY15</u>	<u>DEC. FY14</u>
December Civic Center Attendance	47,136	55,906	11,338	12,488
Amphitheater Attendance	1,923	0	0	0
Room/Theater Rentals/Paid Events	340	339	57	78
Free Events/Meetings	223	281	30	31
Lions Wilderness Amphitheater	12	0	0	0
Total Civic Center Events	563	620	87	104
Total Amphitheater Events	12	0	0	0
Total Scheduled Events	575	620	87	104
Total No Shows/Canceled/Walk-In	27	34	5	11

<u>Crouch Mesa Community Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>DEC. FY15</u>	<u>DEC. FY14</u>
Daily Use	6,116	5,837	354	471

Note: Patron use in December is slightly lower than last year due to older children participating in after-school activities. Staff is exploring options to improve services through the use of partnerships.

Farmington Regional Animal Shelter

<u>Intake Dog / Cat</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>DEC. FY15</u>	<u>DEC. FY14</u>
Owner Surrender	799/795		139/68	94/108
O/S Return	20/12		5/1	3/2
Stray	1067/913		172/57	180/106
Seized	56/5		5/0	4/0
Public S/N	83/93		22/36	0/0
TOTAL	2025/1818	1995/2012	321/126	281/216

<u>Outcomes Dog / Cat</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>DEC. FY15</u>	<u>DEC. FY14</u>
Adopt	592/490	532/262	136/104	75/56
Transfer	755/387	548/184	114/50	129/55
Return to Owner (RTO)	312/30	245/27	41/0	43/10
Euthanized	315/879	468/1333	48/62	41/85
Died	6/42	0/9	3/2	0/6
TOTAL	1980/1828	1793/1815	288/212	288/201

Note: During our Home for the holidays sale (ran from 12/5-12/24) we adopted out 206 animals including some of our long-term dogs. We were very busy and averaged about 8 adoptions a day in December when our normal is 5. During the sale we averaged about 10 adoptions per day.

Parks, Recreation & Cultural Affairs Department (Cont'd)

December, 2014

Indian Center	YTD FY15	YTD FY14	DEC. FY15	DEC. FY14
Indian Center Total Customers	18,238	18,702	2,754	2,814
Restaurant Customers	11,657	12,222	2,023	1,910

Note: 300 people visited the Indian Center during its annual Christmas arts & crafts sale. A collaborative effort between the City of Farmington, Northern Edge Casino, Navajo Elvis, the Office of the Navajo Nation President, the Dreamweavers 4-H Club and local community volunteers worked to present a successful Navajo Code Talker Christmas celebration that. Two hundred twenty-five people were in attendance. 196 volunteer hours were provided by community members in the month of December.

Museum	YTD FY15	YTD FY14	DEC. FY15	DEC. FY14
Museum General Attendance	86,357	73,765	7,218	3,463

Note: The Farmington Museum has extended the “Lost Egypt: Ancient Secrets, Modern Science” exhibit until April 25, 2015. To date the exhibit has brought in almost 6,000 visitors generating over \$40,000 in ticket sales. The E3 Children’s Museum participated in the regional First Lego League (FLL) tournament in Durango along with another local Farmington team. Both teams did well with the other local team placing 7th and qualifying for the State Tournament in Albuquerque. FLL is a national robotic engineering competition utilizing LEGOs to program and build robots to undertake completing specific tasks. All three Museums participated in the Discovery Festival held at McGee Park on Dec 5th and 6th. We demonstrated several science interactives and displayed info on the current Egyptian exhibit. The Riverside Nature Center participated in the annual Christmas bird count and exhibited Junior Duck Stamp art. The Museum also welcomed a new staff member, Kevin Ramler, who is our new Exhibits Designer.

Parks Operations

- **Seasonal Maintenance:** Crews continue to prepare for winter, snow removal, and the holiday season. Parks restrooms will remain closed until March 2015. Leaf removal and cleanup continues.
- **Construction/Maintenance:** Installation of solar powered gates continues at Lions Wilderness Park and Berg Park - gates should be completed and operational by January 2015. Westside Estates Park additions and playground renovations continue. Playground safety surfacing replacement continues. Irrigation system wiring upgrades were completed at Jaycee Park. Post and cable fencing was installed at Glade Park parking lot and along Municipal Drive.
- **Special Events:** Crews supported 5 special events including RiverGlo.
- **Graffiti Reports:** 46 graffiti reports were taken and all removals complete.
- **Other:** Recreational Accessibility Consultants (RAC) made their second trip gathering additional data for the ADA Audit and Transition Plan.

Piñon Hills	YTD FY15	YTD FY14	DEC. FY15	DEC. FY14
Golf Rounds	16,759	16,685	1,003	972
Pro Shop Sales	\$101,414	93,907	\$5,326	\$5,826
Food & Beverage Commission	\$24,997	\$23,796	\$1,025	\$1,226
Golf Revenue	\$415,372	\$441,012	\$18,298	\$22,420
Total Facility Gross Revenue	\$599,661	\$601,932	\$27,500	\$32,177

Note: For the first time in several months, numbers were down in comparison to the previous year. December 2013 was one of the warmest Decembers on record and the golf rounds reflected it. This year wasn’t too far behind, only 31 rounds less. Maintenance crews are working and planning for the new pump station construction, to begin in January.

Recreation Center	YTD FY15	YTD FY14	DEC. FY15	DEC. FY14
Racquetball Courts	4,296	3,229	1,054	638
Gym:				
• Open	2,825	2,737	685	594
• Programs	7,232	5,070	1,547	694
Customer Contacts (counter)	3,431	3,438	399	356
Special Events/Athletics				
• Holiday Family Craft Workshop			20	16
• Reindeer Romp & North Pole Stroll			200	173
• Jingle Bell Jamboree			158	119

Note: The Coed & Women’s Volleyball Leagues took a 2 week break from play during the holidays. Therefore, December shows a significant increase in Open Gym participation and a decrease in Gym Programs.

Sycamore Park Community Center	YTD FY15	YTD FY14	DEC. FY15	DEC. FY14
Adult Activities	6,014	4,226	673	255
Kid’s Activities	15,031	11,885	943	561
Facility Rentals	1,415	1,412	63	76
Visiting Patrons	156,787	152,577	6,910	6,160
Christmas Holiday Delight	423	249		

Note: December activity numbers continue to increase in both adults and kids due to colder weather. Marketing strategies and added clothing drive increased Christmas Holiday Delight attendance.

Statistics for the month:

Calls for Service	6312
Arrests	498 (64 DWIs)
Traffic Cites	1152 plus 442 written warnings
Municipal Cites	116 (including 7 Animal Control Citations)
Accidents	152 (1 fatal, 29 injury, 11 hit and run, 57 private property, 5 alcohol related)
Evidence Processed	524
Reports Taken	769
Code Violations	928

Major Events and Accomplishments:

On December 28, FPD provided the primary response to an incident at the San Juan County Detention Center. Over the space of several hours, FPD officers quelled a potential violent uprising that had injured multiple guards and prisoners.

Construction on the new “high risk evidence” storage room (drugs, guns, and money) was sufficiently completed to allow evidence storage operations to commence. The new room was equipped with state of the art monitoring and recording equipment.

The Patrol Division finished the year with 726 DWI arrests, an increase of 19% over 2013.

On December 14, Officers discovered a man who had been severely stabbed in the neck. The officers decided that emergency, life-saving care could not await the arrival of medical professionals. The officers transported the subject directly to the ER. Hospital doctors credit this decision with saving the victim’s life.

Two veteran members of the Command Staff retired in December: Deputy Chief Mitchell and Patrol Lieutenant Holiday.

In furtherance of our community outreach and enhanced transparency, the Department launched the FPD Mobile App just before Christmas with over 700 hundred downloads having already occurred.

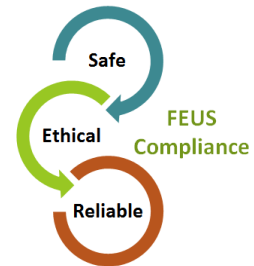
During the first week of December, a single-vehicle, fatal traffic crash occurred on Piñon Hills Boulevard wherein the driver was killed and two passengers were injured. The investigation into the crash is ongoing, pending toxicology reports.

The Department currently has six officers in the Police Academy and 4 more who have started Pre-Academy Training.

- Foothills Enhancement Project – Holmes to Lakewood; March 6th - neighborhood endorsed preliminary plan with drainage ponds, a crusher fine pathway and roundabouts at Lakewood and Rinconada. SMA continues work on design; accepted MAP Grant for \$636,379.00 for Phase I. Design complete. Right-of-way acquisition proposal early January.
- Piñon Hills Boulevard East: Bohannon-Huston engineering/design – ongoing; Phase 1 construction plans nearing completion; NMDOT - FY2015 for intersection and construction of roadway to Hubbard (STIP -- \$3 million); contract received 12-24-14 for \$4,155,000.
- Porter Arroyo Pond – Bid opening mid-January
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May; on hold for final summary report revisions to be submitted pending direction from Department of Homeland Security.
- Storm Cleanup: *September 2013 Event* – Consolidated Constructors continues debris removal in Wildflower Arroyo. Received FEMA paperwork for several projects; received final project summary.
- NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1 – design approved by City Council; received fully executed contract; NMDOT approved consultant procurement - RFP in advertisement process.
- Drainage Action Items: Of the 13 projects -- 11 are complete and 2 are in land acquisition. Sierra Vista is complete.
- Piñon Hills / Farmington Ave Pedestrian Improvements: TRC completed installation; awaiting NMDOT final inspection; preparing final reimbursement request.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; sidewalks complete, anticipating Hawk signal parts arrival mid-December – on hold for Spring Break installation; *Phase 2 Infrastructure* -- sidewalk improvements for Animas and McCormick Elementary schools is complete, awaiting NMDOT final inspection.
- East Main Adaptive Traffic Signal Control System: Project complete -- activated September 9, 2014. Signal Techs continued monitoring and coordinating adjustment of system settings throughout the month with Rhythm Engineering personnel. Preparing final reimbursement request; received NMIFC Best Practices Award and provided update to Council.
- Water projects: *Meter Replacement Program* -- complete with 14,368 meters installed; *4P Pump Station* -- design 90% complete, working on property acquisition; *WTP #2 Electrical Improvements* – bid cancelled, will be re-bid June 2015.
- Sewer projects: *Lift Station #3* – Sunwestern Contractors: Notice to proceed – January, 2015; *Lift Station #2* – bid opened December 9, 2014, scheduled for City Council action January 6, 2015.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer*: design 90% complete; submitted NMDOT permit for approval.
- Farmington Reach – Navajo Municipal Pipeline Project: Public Works and Legal staff working with BOR in preparing Transfer of Title and Operations, Maintenance and Replacement Agreements as required by Congress; completion -- ?? 2015.
- Street Surface Management Program -- condition survey complete; software set-up in process; Council presentation pending. Working on budget scenarios.
- Traffic crews continue routine signal maintenance -- sign straightening (93 locations) and signal communications upgrades completing 9 signal control cabinet and monitor PM's, 9 after-hour signal problem call-outs and responded to 117 NM One-Call utility location tickets. Sign Replacement project – ongoing; manufactured 138 signs. Traffic crews set up and provided traffic control for the Christmas Parade, San Juan College Luminarias and the Reindeer Romp.
- Streets: Heavy Equipment and truck crews continue rebuilding and blading dirt streets, working on sediment ponds at Farmington Lake, and, hauling materials as needed. Asphalt crews repaired 24 street cuts in December, patching street cuts and potholes with bag mix. Sweepers swept 1397 miles of residential and arterial streets while Roadside crews were cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews continue curb and sidewalk repairs using 28.86 CY of concrete.

Compliance Division Activities:

- Attended a variety of city department / division safety meetings and responded/conducted training in response to requests.
- Training sessions: New Employee Orientation, CPR/First Aid/CPR, Hazcom/GHS, Employee Drug & Alcohol Free Work place, Confined Space Entry, Respiratory Protection.
- Annual Fire Extinguisher Inspection conducted for City facilities.
- Incident Investigations, reviewed incident reports.
- Conducted Spot Inspections throughout the City.

**October Incidents:**

5 Incidents reports received with 3 of them OSHA recordable.

YTD OSHA Recordable incidents: 68

FEUS: 1 Incident report received. YTD OSHA Recordable incidents: 5