

The June 2015 **Gross Receipts Tax** report is shown below. June reflects April business activity.

	<u>Month</u>	<u>YTD</u>
June FY15 GRT Received (Gross)	\$ 3,212,043	\$ 53,006,919
June FY15 Budget	\$ 4,145,050	\$ 50,000,605

	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of June	(21.6%)	\$ (883,007)
Fiscal Year To Date	6.0%	\$ 3,006,314

**GRT - Major Sectors**

**Month-Over-Month Comparison**

**June - FY2015**

Single Month	June FY15	June FY14	\$ Change	% Change
Mining, Oil, Gas	\$ (1,013,969)	\$ 285,468	\$(1,299,000)	(455%)
Construction	221,875	195,603	26,000	13%
Manufacturing	180,111	230,597	(50,000)	( 22%)
Wholesale Trade	172,602	201,193	(29,000)	( 14%)
Retail	1,757,342	1,597,749	160,000	10%
Prof, Scientific, Technical	198,405	208,400	(10,000)	( 5%)
Healthcare & Assistance	403,156	344,242	59,000	17%
Accommodations / Food Svc.	379,097	318,777	60,000	19%
Other Services	488,972	441,550	47,000	11%
Misc./ Unclassified	424,452	401,326	23,000	6%
Total	\$ 3,212,043	\$ 4,224,905	\$(1,013,000)	-24.0%

**GRT - Major Sectors**

**Year-Over-Year Comparison**

**July - June FY 2015**

12 Month Period	FY15 YTD	FY14 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 1,782,822	\$ 2,411,464	\$ (629,000)	( 26%)
Construction	2,977,722	2,319,641	658,000	28%
Manufacturing	2,242,536	2,218,489	24,000	1%
Wholesale Trade	2,713,436	2,319,817	394,000	17%
Retail	20,104,562	19,943,604	161,000	1%
Prof, Scientific, Technical	2,456,163	2,605,466	(149,000)	( 6%)
Healthcare & Assistance	3,956,952	4,015,985	(59,000)	( 1%)
Accommodations / Food Svc.	4,122,591	3,805,657	317,000	8%
Other Services	6,056,933	5,521,089	536,000	10%
Misc./ Unclassified	6,593,204	4,965,267	1,628,000	33%
Total	\$ 53,006,921	\$ 50,126,479	\$ 2,880,000	5.7%

Misc. Sectors: Agriculture, Utilities, Transportation, Info./Cultural, Finance/Ins., Real Estate, Admin./Waste Mgt., Entertainment

\*In October 2014 the City received in the "Unclassified" industry sector \$1.3 million of additional GRT due to taxpayer amended returns. In June 2015 a one-time reduction of (\$1.26 million) took place in the Oil & Gas sector due to taxpayer amended returns and audit adjustments. GRT collections were previously reported in error to the CoF.

**Requests for Information:** 42 requests to inspect public records were processed.

**Upcoming Training Sessions:** We will be conducting training on the Inspection of Public Records Act and the Open Meetings Act in the Council Chamber on Tuesday, July 14 beginning at 9 a.m. Please RSVP to ensure that we have enough handouts.

**Liquor Licenses:** 52 liquor licenses were renewed.

**Business Registration:** 60 new and 22 renewal business registrations were processed during the month of June, 2015.

**Solicitors:** 21 licenses were issued to Arm Security, Delancey Street, Taylormade Enterprises, Southwestern Advantage and Rhino Roofing. Solicitor licenses are valid for three months. If a salesman does not have a license, call my office at 599-1170 or non-emergency dispatch at 334-6622 if it is after hours or on the weekend.

## AGENDA ITEM LIST

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**NOTE:** The items listed are tentatively scheduled and are subject to change.

### 7/14/15 CC

\*Minutes – 6/16/15 WS and 6/23/15 CC

\*Bid – 69kV arrester, switch and voltage transformer (Milne)

\*Joint powers agreement renewal for Farmington MPO (Holton)

\*Resolution and approval of COOP agreement with NDOT (Styron)

P&Z x2 (Holton)

Policy update to allow electric motors on Lake Farmington (Styron)

Proposed median sponsorship program changes (Styron)

Resolution re: SJC Emergency Operations Plan (E. Smylie)

Appointment to PUC (Mayor)

Introduction of ICIP Projects (Emrich/Mayes)

Social host ordinance – discussion (Breakell)

Closed/Open – RFP CDBG public service awards (Benson)

Closed/Open – RFP Water and Wastewater treatment plants (Benson)

Closed/Open – RFP Collection Services for Electric Customer Service (Benson)

Closed – disposition of real property (Schofield house) (Baird)

Closed – pending litigation (Desiree Trujillo vs. City of Farmington and Tyler Brown) (Breakell)

Closed – threatened litigation (City of Farmington vs. New Mexico Taxation and Revenue Department) (Breakell)

### 7/21/15 WS

Solar presentation (Scott Burnham, LEIDOS & S. Nipper)

CDBG Draft Action Plan (Holton)

FY15 Budget Adjustment #5 (Emrich)

Ordinances re: addressing and shoplifting (permission to publish) (Breakell/Hebbe)

### 7/28/15 CC

\*Minutes – 7/14/15 WS

Select the top 5 ICIP projects (Emrich)

Social host ordinance – final action (Breakell)

### 8/11/15 CC

\*Minutes – 7/21/15 WS and 7/28/15 CC

Resolution adopting the ICIP projects (Emrich)

Public hearing and resolution adopting CDBG Action Plan (Holton)

**Building Inspections Activities:**

Permits were issued for the following projects:

1. Restaurant patio enclosure for NO Worries Sports Bar, 1300 West Navajo Street.
2. Interior / Exterior remodel for Burger King, 980 East Main Street.
3. New 8-Plex for Vista Hills Villas, 3401 Victoria Way, Building 2000.
4. Foundation Permit for Dicks Sporting Goods, 5050 East Main Street.
5. Interior Remodel for SJRMC Urology, 2700 Farmington Avenue, Building E.
6. Tenant Improvement for Grace Baptist Church, 2200 Sullivan Avenue.
7. Tenant Improvement for Steve Murphy, 2340 East 20th Street.
8. Addition and Remodel for Dance 4 Him, 410 North Auburn Avenue.
9. New Fairfield Inn and Suites, 2850 East Main Street.
10. Tenant improvement for 7-2-11 Food Store, 4200 East Main Street.
11. Tenant improvement for J Property Knights, 1204 North Allen Avenue.
12. Tenant improvement for 7-2-11 Food Store, 904 Schofield Lane.
13. Tenant improvement for Main Barber Shop, 746 West Main Street.
14. Six (6) building permits for new single family residences.

Plans are currently under review for the following projects:

1. New Dicks Sporting Goods, 5050 East Main Street.
2. New Four Corners Spine and Pain, 2500 Farmington Avenue.
3. New Del Taco, 5500 East Main Street.
4. Tenant Improvement for Anthony Montoya, 5600 Mickey Drive, Suite E.
5. Remodel for Oasis Ministries, 1601 North Dustin Avenue, Suite C.
6. Remodel and Addition for Four Monkeys Carwash, 1600 East 20th Street.
7. New Ortega Metal Works, 760 South Miller Avenue.
8. Interior remodel for New Wing Stop 3030 East Main Street, Suite A12.
9. Interior remodel for Tomo Japanese Restaurant, 3500 East Main Street.

The Division issued a total of 122 building permits with a valuation of \$7,755,032, performed 1 final inspection for a commercial project, 5 final inspections of new single family residences, and performed a total of 663 Inspections. The Division also processed 6 public record requests.

**Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 1 rezone petition; 2 preliminary plan petitions; 2 final plat petitions; 12 summary plats; 3 variance petitions; 11 business license zoning verifications; 1 zoning verification letter; 5 address verification/assignments; 1 liquor certification; 3 well bond reduction inspections and approvals; 9 UDC violation complaint inspections; 12 UDC violation complaint re-inspections; 7 Zoning code violation letters; 1 public record request; reviewed 122 sets of building permit plans for UDC compliance; and, met with 115 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to coordinate the Main Street Complete Streets Design Project with the MRA Commission and Blue Zones.

**Community Development Block Grant (CDBG) Activities:**

1. Staff is preparing the Draft 2015 Action Plan, which will be made available for public review and input beginning July 10. The Draft Plan will be presented to City Council on July 21, and it will be considered for adoption on August 11. The Action Plan must be submitted to HUD no later than August 16.

**Metropolitan Planning Organization (MPO) Activities:**

1. The Technical and Policy Committees met on June 30 to consider and approve the FFY 2016-2021 Transportation Improvement Program (TIP).
2. The Spring Traffic Counts took place over the month of June.
3. The MPO hosted the MPO Quarterly on June 17 and 18.
4. Staff continues to work on the Metropolitan Transportation Plan (MTP) and the region's Complete Streets Guidelines. Adoption of both documents is scheduled for August.

**Administration**

1. San Juan Generating Station meetings
2. Utility strategy meetings being conducted with Division Managers.

**Business Operations**

- Presented the three big agreements to PUC and City Council for restructuring the SJGS; the Restructuring Agreement, the Mine Reclamation Agreement and the Decommissioning Agreement. They were unanimously approved by both bodies.
- Participated in final negotiations regarding the two remaining SJGS agreements which amend the San Juan Project Participation Agreement (SJPPA); the Restructuring Amendment and the Exit Amendment.
- Met with Mine Reclamation Investment Committee and approved new mine reclamation funding curve.
- Worked with consultant regarding new electric solar tariff and interconnection rule.
- Met with other electric divisions regarding joint pole attachments.

**Customer Service**

- We have 4 new Customer Service Associates: Darnell Kremp, Mariam Martinez, Michelle Lee and Malinda Harris. We also have a new cashier, Amy Wadkins.
- Updated new Kirtland tax rates effective July 1.
- Presentation to City Council to write off CY2010 past due and inactive utility accounts.
- Received new furniture for MOC lobby.
- Ongoing testing of Selectron server.
- In June (May terminations reported in July), 368 collection accounts worked totaling \$85,202, of these 307 accounts remitted \$72,295, leaving 61 uncollected for \$12,908. Of the 307 accounts researched, 257 belonged to an oil and gas company and were on a statement type bill which was not originally paid on time. Through the in-house collection process the company did pay the outstanding amount due. For July (June terminations reported in August) there are 134 collection accounts totaling \$21,084. In June we had 79 LIHEAP verifications, 91 payments (including 21 payments from last month); and currently 9 payments are due.

**WECC, Environmental:**

1. Peak Funding Agreement finalized and approved at Peak Board Meeting.
2. CIP v5 Transition Project ongoing, beginning phase III.
3. PAC Replacement Project; In progress, concern on door hardware compatibility
4. Organizing and archiving OATI documents.
5. Environmental waste management of Animas Power Plant cooling tower demolition.
6. MOC initial housekeeping strategy meeting conducted.
7. NMED unannounced inspection at Animas Plant; no major concerns identified.

**Engineering:**

1. Consultant conducting a system Volt/VAR study to determine the need for 115KV capacitor bank, also analyzing black start cranking path.
2. Work orders released Little Creek Subdivision Phase 5 and Mesa Vista Subdivision Phase 6.

Estimates: 31

Work Orders Written by EE: 35

Transformer Checks: 19

Meter/Quad Spots: 4

Work Orders Released by EE: 41

**Transmission and Distribution:****Construction/Maintenance:**

1. Started Underground work in Little Creek and Mesa View Subdivision.
2. Started three phase overhead and underground work for Grace B Wilson School.
3. Installing 7000' overhead for BP's Salt water disposal facility in the NAPI area.
4. Three phase underground extension completed for Dickies BBQ.
5. Pole to Pole Maintenance work on Turley circuit 4403.

Construction WOs Completed: 41  
 Maintenance WOs Completed: 62      Tree Trimming WOs Completed: 60  
 Customer Trouble calls: 127      Street Light locations maintained: 55

**Relay/Meter:**

1. Compiling Cascade Maintenance program data.
2. WECC/NERC maintenance testing at West Loop and Hare substations.
3. Continuing turtle meter verification on Hart Canyon substation circuits.
4. Finished primary meter testing at Blanco, Manzaneres and Potter Canyon.

New Service Installations: 6      Meters Tested: 122      Power Quality Checks: 5  
 Disconnect tags mailed: 4994      Field disconnect notices: 2497  
 After-hours re-connects: 132      Regular-hours re-connects: 78

**Generation:**

1. Navajo outage continues – 60” spool piece welded and UT tested. Penstock ready to re-water once USBR reviews the welding report.
2. Navajo arc flash study completed.
3. Animas cooling tower demolition project completed.

**Fuel Sales & Purchases:**

1. Animas total estimated gas sale – 127,500 mmbtu: Bluffview total estimated gas sale – 19,400mmbtu.
2. Animas estimated zero gas buy back. Bluffview estimated zero gas buy back.

**Control Center:**

1. Physical Access Control system replacement ongoing.
2. Completed upgrade of SCADA license for additional status points.
3. Ryan Watson promoted to System Operations Trainer/Outage Coordinator.
4. Completed kitchen remodel in Control Center.

**System Outages:**

1. Bloomfield Circuit 2302 and Aztec 1103 (currently tied in together) 6-12-2015, Load Lost 3.5 mw’s of load, Meter Count 2188. Weather was calm, Cause of outage a crow was found in the arrestors.
2. Bergin Circuit 842 6-15-2015 Load Lost 2.7mw’s of load, Meter Count 1700. Weather was clear. Reason for fault was tree in line.
3. Sullivan Circuit 602 6-19-2015 Load Lost 3.1 MWs of load, Meter Count 1262 meters Weather was clear. Found bird in transformer and Mylar balloon in line.
4. Fruitland Circuit 901 6-22-2015 Load Lost 3.1 MWs of load, Meter Count 1682. Circuit was on HOT LINE tag due to maintenance performed on line, line patrol did not identify cause of outage.
5. Bergin Circuit 841 6-23-2015 Lost 3.2 MWs of load, Meter Count 1725 Weather Windy and lightning in the area Cause of Outage was a tree in a 3 Phase line.
6. Bergin Circuit 842 6-23-2015 Lost 2.7 MWs of load, Meter Count 1700, Weather Condition- Wind and Lightning in area. Cause was a line down at Gallegos Lane.
7. Bergin Circuit 842 6-29-2015 Lost 2.7 MWs of load, Meter Count 1700 Cause of the Outage was unknown. 05:37 Lineman reports an A Phase fault indicator at Church St and will patrol. 06:35 Bergin Circuit 842 was closed in and no cause for the outage was found.
8. Fruitland Circuit 901 6-29-2015 Lost 3.1 MWs of load, Meter Count 1682. Circuit was on HOT LINE tag due to maintenance performed on line, line patrol did not identify cause of outage.

**Operating Statistics:**

Animas Plant MWh: 663	WAPA MWh: 7,689	Peak Demand MWh: 188
Bluffview Plant MWh: 37,392	Purchase MWh: 35,617	Increase/(decrease): 2.17%
Navajo Plant MWh: 0	Average Purchase Price: \$ 41.49 /MW	Monthly System Energy MWh: 97,784
San Juan Plant MWh: 16,681	Purchased Power cost: \$1,477,731	Increase/(decrease): (1.77%)

<b><i>CALL TYPE</i></b>	<b><i>NUMBER OF RESPONSES</i></b>
Structure Fires	6
Vehicle Fires	1
Brush/Grass Fires	5
Rubbish/Dumpster Fires	1
Other Fires	3
Rescue/Emergency Medical	463
False Alarms	38
Mutual Aid Given	6
Hazardous Materials Response	6
General Hazard Response	10
<u>Other Responses</u>	<u>276</u>
<b><i>TOTAL</i></b>	<b><i>815</i></b>

**TRAINING**

- Firefighter: Donning PPE and SCBA by the Company Officer.
- Engineer: CDL and Fire Apparatus by Captain Ryan Haag.
- Officer: Engine Thermal Imaging Camera (TIC) training by the Company Officer.
- Company Training: Walk thru of the Home 2 Suites new hotel.
- Company Training: Fireworks citation and enforcement refresher.
- Company Training: Webcast, "Issues and Challenges in Today's Fire Service."
- EMS: Mass causality incidents (MCI) conducted by Eng. Dylan Whitcomb at the San Juan College Drill Tower.
- Technical Rescue Operations Training: Webbing video
- LEPC Planning meeting: Emergency Operations Center staff, at the Red Lion.
- Scheduled Maintenance:
  - o Technical Rescue Team Maintenance: C-Shift
  - o Hazmat Team Maintenance: A-Shift
  - o Wildland Team Maintenance: B-Shift
- FFD hosted a swiftwater technician class.
- FFD hosted a lecture by Dr. Burt Clark titled: "I can't save you, but I'll die trying: The American Fire Service."
- Sent three employees to Draeger for HazMat air monitoring class.
- Sent three employees to Basic ARFF training at DFW.

**MISCELLANEOUS**

- Numerous public events, station tours, and fire safety talks; including the annual Guns and Hoses softball tournament for the Special Olympics, the Big Brothers and Big Sisters bowling tournament, and the Texas Roadhouse rib eating contest for the Special Olympics.
- FFD members participated in the LEPC planning meetings, sponsored by Praxair.
- FFD members participated with FPD's S.W.A.T. monthly training activities.
- Completed annual required SCBA fit testing.
- Conducted interviews for the Fire Marshal position.
- Participated in the annual FAA airport inspection.
- Participated in meetings for the re-design of the Penny Lane low head dam project.
- Participated in a joint After Action Review (AAR) of the June flooding incident.
- Provided the safety stand-by while the wild fire mitigation project was conducted in Animas Park.
- Participated in water safety days at the Farmington Aquatic Center.
- Provided safety stand-by for PD's summer adventure challenge camp.
- Participated in BP's table top exercise.
- Provided EMS coverage for San Juan College's Music Festival.
- Sent a crew of 3 FFD members to northern California for the wildfires in the area.
- Hosted a child safety seat clinic at Fire Station #2.
- Continuing discussions on the San Juan County Emergency Operations Plan.

(Yearly Totals Are Calendar Year)

**Vehicle Maintenance Division:**

- Vehicle Job Orders Completed 478
- Service Calls Completed 12
- PM Services Completed 107

**Building & Maintenance Division:**

- Active Job Orders 299
- Completed Job Orders (Month) 208
- Completed Job Orders (YTD) 623

**Red Apple Transit Division:**

- Ridership (Month) 10,480
- Ridership (YTD) 65,260

**Maintenance Projects - Overview:**

- Continued work on the Sports Complex sewer and Oscar Thomas restroom projects
- Completed Children’s Museums lighting upgrade
- Contractor completed fire suppression work for the Navajo Art Museum (awaiting final inspection)
- Placed various swamp coolers in operation throughout facilities.
- Completed repairs, replacement and reconstruction of stage at Lion’s Wilderness Park
- Contractor completed asbestos removal at old animal shelter, prepared for demolition of old kennels
- Continued asbestos testing at Navajo Dam and DT/Lorena street buildings slated for demolition
- Removed pumps from the vault at All Vets Park to avoid damage from flooding, later reinstalled
- Completed installation of split HVAC system for evidence area at PD
- Prepared 6 foundations for radio towers.
- Started access system installation at Fire Station #1 project.

**Status of Construction Projects:**

- Fire Administration Building and Fire Station #1: Interior finishing is underway. Carpet and cabinets have been installed. Data cable is being pulled throughout the buildings. The station alert system has been installed and tested. Deficiencies in the Paver installation are being address and reinstalled. Site work related to the additional Lorena Street property is awaiting completion of adjacent ditch work. Project completion is still anticipated to be end of August.
- Joint Intervention Program building: The RFP for construction with the associated modular component was advertised on June 21, 2015. Bids are due on July 15 at 2:00 pm. The Request for Release of Funds has been submitted to CDBG HUD and we are awaiting approval.
- Sobering House: San Juan County has received the completed Phase I and II Environmental Reviews for the proposed site and they have accepted the property pending final approval from the city.

**Four Corners Regional Airport**

(Percentage Change YTD)

	<i>MONTH OF JUNE</i>		<i>Previous Year-2014</i>
Enplanements:	256	-10.49%	286
Deplanements:	286	-6.84%	307
Air Traffic Operations:	2,651	-16.21%	3,164
Fuel Flowage (gallons):	38,557	-2.32%	39,471
Car Rental Revenue:	\$ 10,000.00	0.00%	\$10,000.00

PERSONNEL DIVISION

## Job Openings for June:

Regular /Full-Time - 9  
 Temporary/Seasonal - 11  
 Inter-Division - 1  
 Inter-City - 1

New Employees Hired: 10 Full-time; 28 Part-Time/Seasonal

Terminated Employees: 8 Full-time; 16 Temporary/Seasonal

PAYROLL***PP# 12***

Printed Direct Deposits 380  
 Regular Checks 113  
 Emailed Direct Deposits 664  
 Total Checks printed 1157\*\*

Gross Pay \$2,020,850.41  
 Net Pay \$1,286,236.30  
 Regular Employees 745  
 Temporary Employees 380

***PP# 13***

Printed Direct Deposits 367  
 Regular Checks 87  
 Emailed Direct Deposits 673  
 Total Checks printed 1127\*\*

Gross Pay \$1,892,884.08  
 Net Pay \$1,231,570.74  
 Regular Employees 749  
 Temporary Employees 387

*\*\* Note: This includes supplemental and garnishment/child support checks*

HR GENERAL

- Wellness program RFP
- Completed recruitment process for HR Assistant position
- Property & Casualty insurance- held presentations and awarded top firm
- Completed end of fiscal year processes



**Application Services Division****High-Level Projects and Activities**

- Scheduled the next upgrade to the SunGard software
- Set up laptops and related hardware for RecTrac ticket sales at Lions Wilderness Amphitheater
- Assisted with conversion of reports to Cognos 10
- Continued implementation of OptiView in Legal
- Monitored MIMIX to ensure replication to the high availability server
- Continued progress on the new Travel application in [ASP.NET](#).
- Assisted the Clerk's office with printing liquor and security guard license renewals

**Departmental Help Desk Ticket Counts**

302 tickets created

292 tickets closed

Average satisfaction rating of 4.9 (out of 5) based on 14 responses received.

**GIS Services Division****High-Level Projects and Activities**

- Provided revisions for 4 proposed maps of the Red Apple Transit system.
- Updated the city road center line data that included the Little Creek Subdivision phase 5 and Mesa View Subdivision 6 & 7
- Added 356 addresses in May and June to the city address data.
- City Aerial Photo for Planning Department
- Worked on fulfilling IPRA's from Ms. Winter regarding the Electric Utility. The data and maps have been provided to the City Legal Department and the City Clerk. This included printing out Farmington Electric Utility System Map (Feeder Maps 88 Sheets).
- Completed Planning and Platting Jurisdictions maps for City Planning Division to for reviewing purposes for the newly created Kirtland town.

**Infrastructure Services Division****High-Level Activities and Projects**

- Correction changes to the VMhost 1-2 and 3, and changed the Zoning on the SAN so that I host share the SAN and be able to use the storage.
- Build and configured a new VM (COFAPPS7) for VOIP and enabled the IIS. Add it to the backup and Solarwind
- Built new Symantec End Point Protection system and deployed to servers
- Built new Application Server for Museum Embark and migrated users to new server
- Troubleshoot the configuration, and all the issues with the Energy server, renamed and removed the snapshots, and create a backup clone. Add the new DB and the C: drive files to the Backup and Solarwind.
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery.

**Technical Services Division****High-Level Activities and Projects:**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Setup New Users - Completed helpdesk calls for various departments.</li> <li>• Worked on Fire Station 1 Build (ordered equipment, coordinated installs with vendor)</li> <li>• 6 new computer setups , 5 Laptops, 5 Computer Hardware Crashes</li> <li>• 0 Virus infections – 0 Trojan – 2 Malware</li> <li>• VOIP Test environment deployed (17 sets)</li> <li>• Fixed several phone issues and installed two wireless conf phones</li> </ul> | <ul style="list-style-type: none"> <li>• ScreenSafe Project, Paperless Citation FPD</li> <li>• 681 trouble calls (17 call outs) for FPD</li> <li>• 70 Video requests for FPD</li> <li>• Provided IT Support for FOC, Westnet issues and installs FFD</li> <li>• 102 trouble calls for FFD</li> <li>• Several MDT's issues for FFD (ENGINE 1, BC-A)</li> <li>• 79 trouble calls for FFD</li> </ul> |
|---|---|

# OPEN HOURS

Farmington Public Library ..... 260

Power Library ..... 56



# CHECKOUTS

Daily Average 1,013



30,397

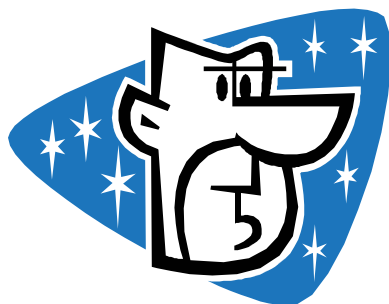
Farmington Public Library



24/7

Daily Average 149

4,484



# LIBRARY VISITORS

= 200 people



Farmington Public Library - 37,952 (Daily Average 1,265)



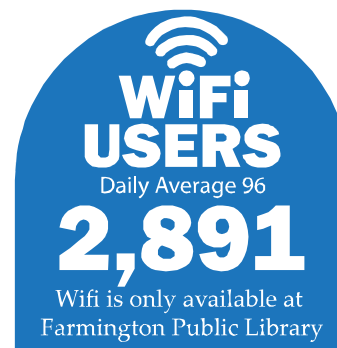
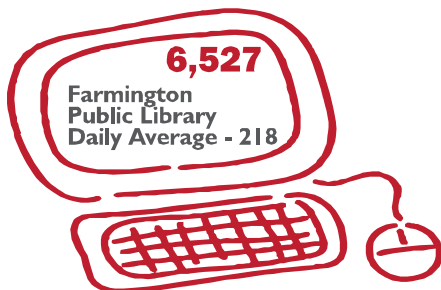
Power Library - 917



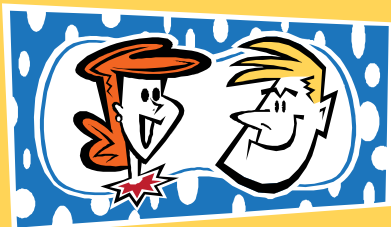
“I would like the library personnel staff to know that my most recent visit was very satisfying due to the fact that Mary at the front desk was very helpful and extremely nice. It's nice to have service that isn't giving the vibe that the customer is bothersome. I give her a thumbs up for her efforts.”

- Robert

# COMPUTER USERS



# VOLUNTEERS



## THIS MONTH

Volunteers ..... 15

Volunteer Hours ..... 199

## THIS MONTH LAST YEAR

Volunteers ..... 19

Volunteer Hours ..... 32

# LIBRARY PROGRAMS

Farmington Public Library  
Programs ..... 82  
Attendance ..... 5,579

Power Library  
Programs ..... 41  
Attendance ..... 917



**Administration**

- Lake Farmington was opened to non-motorized watercraft on May 1st, inspections are performed on each craft upon entrance; day passes and annual passes are available for purchase on site. Pass purchases for June were 256 day passes totaling \$1,280 in revenue and 19 seasonal passes totaling \$475.
- Farmington Clean & Beautiful Keep It Clean continued its alternative energy education in June at Sycamore Park Community Center (SPCC). Twenty-one children were present and played “Alternative Energy Bingo” for prizes.

<b>Aquatic Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
Water Safety Instructor Course	7	7	0	0
Lifeguard Certification	27	18	10	0*
Swimming Lessons	1,292*	1,154*	329	316
Public Swimming Single Payment (FAC)	37,675*	37,956*	9,789*	9,412*
Pass Usage	2,352*	2,352*	448*	236*
Aquacise (Lions)	5,300	5,071	662	481
Arthritis (Lions)	1,336	1,621	104	172
Brookside Public Swim	12,290	11,617	4,787	6,803

**Note:** FAC joined the World’s Largest Swim Lesson as a host location this year. We had 68 participants for the WLSL event and once all the other locations numbers are counted, we will be a part of a Guinness World Record. FAC had 999 lap swimmers during June. FAC also had 452 water rocket rentals which results in \$1,357.00 profit. \*These numbers are for FAC only. Lions had 268lap swimmers and 333 participants for Water Therapy.

<b>Bonnie Dallas Senior Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
Congregate Meals Served	44,101	44,246	3,770	3,172
MOW Deliveries	32,108	29,944	2,724	2,549
Silver Fitness Center	9,100	7,589	826	512

**Note:** Currently, the Silver Fitness Center has enrolled 19 new members bringing the total to 762 members. The annual audit of the meals program conducted by the State of New Mexico AAA and Northwestern New Mexico Seniors was successfully completed. The annual flea market event had approximately 700 participants.

<b>Civic Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
Civic Center Attendance	91,193	100,065	5,718	5,724
Amphitheater Attendance	5,148	355	*2,138	100
Room/Theater Rentals/Paid Events	705	779	69	70
Free Events/Meetings	533	535	39	46
Lions Wilderness Amphitheater	25	5	4	1
Total Civic Center Events	1,238	1,314	108	116
Total Amphitheater Events	25	5	4	1
Total Scheduled Events	1,263	1,319	112	117
Total No Shows/Canceled/Walk-In	62	111	9	12

Note: \*2015 Amphitheater Attendance includes Sandstone show attendance

<b>Crouch Mesa Community Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
Daily Use	8,233	8,137	0	127

**Note:** This facility is closed during the summer. Patrons have been encouraged to participate in Sycamore Park Community Center’s activity. Staff has been relocated to Sycamore Park Community Center to assist during busy times.

<b>Farmington Regional Animal Shelter</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
<b>Intake Dog / Cat</b>				
Owner Surrender	1,614/1,437		186/194	175/140
O/S Return	51/25		5/3	2/1
Stray	2,174/1,641		154/180	203/226
Seized	119/8		19/0	9/4
Public S/N	630/506	90/36	69/71	32/17
Total Public S/N	1,136	126	140 (122 Free)	49
<b>TOTAL</b>	<b>4.588/3,617</b>	<b>3,999/3,367</b>	<b>433/448</b>	<b>421/388</b>

<u>Farmington Regional Animal Shelter</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>JUNE FY15</u>	<u>JUNE FY14</u>
<u>Outcomes Dog / Cat</u>				
Adopt	1,236/807	1,125/550	93/75	90/69
Transfer	1,409/808	1,286/442	110/68	160/53
Return to Owner (RTO)	711/69	475/42	69/2	42/1
Euthanized	597/1,386	722/1,888	62/152	47/168
Died	25/87	6/27	9/19	2/14
TOTAL	4,018/3,186	3,614/2,949	343/316	341/305

**Note:** There were 2,043 adoptions in FY15! We also transferred over 2,200 animals out of the shelter and euthanized less than 2,000 animals. We had several June events that all went well. The shelter participated in a cross promotion with Sandstone Production’s Beauty and the Beast weekend. The shelter also was represented at the 4Corners Pet Expo in Durango.

<u>Indian Center</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>JUNE FY15</u>	<u>JUNE FY14</u>
Indian Center Total Customers	37,863	35,272	2,709	2,589
Restaurant Customers	26,949	24,466	2,120	1,766

**Note:** Nicole Smith was named the 2015-2016 Farmington American Indian Ambassador. Miss Smith will represent the City of Farmington throughout the year in and around Farmington. One hundred seventy five people attended the annual pageant held at the Farmington Civic Center. Community volunteer hours in the month of June totaled 31.25 hours.

<u>Museum</u>	<u>YTD FY15</u>	<u>YTD FY14</u>	<u>JUNE FY15</u>	<u>JUNE FY14</u>
Museum General Attendance	125,928	119,446	7555	9,711

**Note:** The Farmington Museum hosted a teacher in-service devoted to energy curriculum through NM EPSCoR June 8-12th. The Museum is re-installing the popular “Diyogi” Navajo Blanket exhibit as we have received an additional donation of four more historic blankets from XTO/ExxonMobil. This brings our total to twenty-five early blankets. The show will open in July. We have kicked off the summer with our Summer Terrace Concert Series on June 6th with music every Saturday at 6pm through August. The Museum also hosted three outdoor movies during June. Plans and exhibits are moving ahead on the E3 Children’s Museum remodel with many new fun exhibits being planned. The Riverside Nature Center continued summer programming of Picnic in the Park, Birding, and Butterflies.

**Parks Operations**

**Seasonal Maintenance:** Approximately 1.5 miles of river trails were closed from 6/11 to 6/14 for public safety due to Animas River flooding. The majority of river trail cleanup and repair has been completed. Crews planted 46 Austrian Pine trees along the future Piñon Hills Blvd. extension and Rancho de Animas open space. Crews laid approximately 8,000 SF of sod in various parks locations. Youth Conservation Corp (YCC) has been working at Lake Farmington and along the river trails removing brush and Russian Olive/Salt Cedar invasive species. YCC assisted Parks crews with river trail cleanup and flood damage repair.

**Construction/Maintenance:** Fire mitigation along Animas Park river corridor has been completed. Crews installed concrete pad under new shade structure at Sycamore Park Skate Park. Sports Complex waste water upgrades continue. Sports Complex tennis court resurfacing project has been completed and receiving great feedback on courts playability. Oscar Thomas Park Restroom construction nears completion and playground safety surfacing replacement continues.

**Lake Farmington:** Since opening May 1st for watercraft, 56 seasonal passes and 403 day passes have been sold.

**Special Events:** Crews supported 14 events including Strongman Competition, Senior Center Yard Sale, 3 on 3 Basketball Tournament, Sycamore Park Car Show, TGIF, Gateway Museum Movie Night, and Sycamore Park Father-Son Camp out.

**Graffiti Reports:** 95 graffiti reports were taken and all removals complete.

<b>Piñon Hills Golf Course</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
Golf Rounds	35,543	37,728	3,332	3,304
Pro Shop Sales	\$210,208	\$195,644	\$28,422	\$22,209
Food & Beverage Commission	\$34,854	\$34,190	\$4,559	\$3,534
Golf Revenue	\$898,653	\$943,669	\$116,746	\$121,207
Total Facility Gross Revenue	\$1,143,715	\$1,173,503	\$149,727	\$146,950

**Note:** June wrapped up a fairly consistent FY for PHGC - even though total golf rounds were down slightly, pro shop dollars/round, & Food/Beverage dollars/round both increased. Pro shop sales were up 7.5% from FY14, which is really good considering the tough economy we experienced recently. At least 3 traditional golf tournaments that have held events at Piñon Hills every year were cancelled due to the oil/gas economy and layoffs. With those events we would have eclipsed last year's numbers.

<b>Recreation Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
Racquetball Courts	8,881	9,080	594	724
Gym:				
• Open	6,298	6,414	535	602
• Programs	17,323	11,607	887	1,067
Customer Contacts (counter)	7,547	7,705	847	1,029
Special Events/Athletics				
• Summer Recreation Program Registrations			375	436
• Tennis Complex Program Youth Camps			67	--
• Tennis Complex Program Adult Classes	14	--	10	10

**Note:** The Summer Recreation Program began June 1st and has been going strong! The decrease in registrations is from Tennis Youth Camps being separated out from being included in last year's Summer Recreation registrations. If combined this year, our registrations overall this summer would show a slight increase. On Saturday June 6th, the Recreation Center staff helped with the PRCA booth at Kids' Fest at McGee Park.

<b>Sycamore Park Community Center</b>	<b>YTD FY15</b>	<b>YTD FY14</b>	<b>JUNE FY15</b>	<b>JUNE FY14</b>
Adult Activities	11,321	7,574	423	719
Kid's Activities	31,386	21,564	2,722	1631
Facility Rentals	1,784	1,811	58	63
Visiting Patrons	216,565	207,356	17,244	15,166
Car Show	4,590	2,364		
Father and Son Camp out	31	27		

**Note:** Kids Activities has increased drastically this year compared to last year. We are offering more activities throughout the day, Monday through Friday. Adult activities has decreased this year, there is a decrease of open gym basketball players. Facility Rentals decreased slightly; there were several last minute cancellations with the new PRCA Rental Policy in place that should help with the problem. The Annual Car Show was a huge success; there was an increase in cars and visitors this year due to planning on a separate weekend as the Durango Car Show. The Father and Son Camp out also increased in participation; many of the campers heard the advertisement on the radio.

**Statistics for the month:**

Calls for Service	6,812 (including Animal Control calls for service).
Arrests	441 (38 DWIs)
Traffic Cites	1,269 (including written warnings)
Municipal Cites	113 (including Animal Control Citations*)
Accidents	100 (0 fatal, 9 with injury, 41 property damage, 9 hit & run, 0 city vehicle, 41 on, or involving, private property, and 5 alcohol related)
Evidence Processed	449
Reports Taken	732 (plus Animal Control reports)
Code Violations	Unavailable at this time

**Major Events and Accomplishments:**

In June, the Department's volunteers provided 61 hours of volunteer service.

The Department participated in the annual KidFest at McGee Park on June 6th. It is estimated that approximately 15,000 children attended the event. The kids enjoyed games available at our booth, toured the command post, and were given free give-away items.

In June, the Department also assisted in the San Juan College emergency drill, and carried out a radio program with the college radio station discussing the police Use of Force.

Chief Hebbe also met with the Four Corners Federated Republican Women's Group as a guest speaker. The topic of the engagement was the current status of the State of New Mexico's Asset Forfeiture Law.

Throughout the month of June, Chief Hebbe continued his community outreach program "Where's the Chief?" The Twitter based contest highlights Chief Hebbe's efforts to meet citizens, businesses, and neighborhoods, offering gift certificates to the first person to take and upload a photo of the Chief where he is meeting citizens.

On June 24, the City experienced one of its first wildfires of the year, which occurred near Rio Vista Way.

The Police Department participated in several Special Olympics fundraising events, including the Rib Eating Contest held at Texas Roadhouse and the annual Guns and Hoses softball tournament, wherein we destroyed the Farmington Fire Department's team.

On June 11, the City of Farmington experienced flash flooding conditions. As a result, the Farmington emergency operations center was activated, with critical members of the City of Farmington team in place to respond in real time to the needs of the citizens during the flooding event.

The Department has responded to an alarming increase in Auto Burglaries which are occurring in the City's residential neighborhoods, focused primarily in the residential areas above and below 20<sup>th</sup> Street. The modus operandi was consistently the burglary of unlocked vehicles. Special assignments to combat these crimes have been formulated as well as a public service campaign to remind citizens to lock their vehicles.

We also said goodbye to Christi Asbe, our Accreditation Manager, who took a similar position in Riley County, Kansas. The search for her replacement is underway.

- Foothills Enhancement Project – Holmes to Lakewood; 03-16-14: neighborhood endorsed preliminary plan with drainage ponds, crusher fine pathway and roundabouts at Lakewood and Rinconada; accepted MAP Grant for \$636,379.00 for Phase I; Right-of-way acquisition ongoing; Plans and right-of-way maps submitted to NMDOT. Met with NMDOT on June 29<sup>th</sup>, plans are approved. Right-of-way pending.
- Piñon Hills Boulevard Extension: Bohannon-Huston engineering/design – Phase 1 construction plans complete; Contract received December 24, 2014 from NMDOT in the amount of \$4,155,000 for intersection and construction of roadway to Hubbard (STIP -- \$3.7 million). Met with NMDOT on Feb. 13<sup>th</sup>, Feb. 23<sup>rd</sup>, March 6<sup>th</sup> & March 9<sup>th</sup>. Resolution approved by City Council April 21, 2015 regarding future funding commitments between NMDOT and COF; uploaded cataloged 15-20 year old right-of-way purchases for NMDOT review, April 15<sup>th</sup>, FHWA decision pending. New Tiger Grant submitted May, 2015.
- Porter Arroyo Pond –AJAC Enterprises, Inc. completed pond construction, processing final pay estimate.
- Storm Cleanup: *FEMA 2010* -- all work complete; final audit meeting held early May 2014; resubmitting final summary reports for 63 sites; site visit by Department of Homeland Security to audit large projects held May 11, 12 & 13, 2015; submitting invoice backup and documentation for project close out as requested.
- Storm Cleanup: *September 2013 Event* – all projects complete; processing invoices from Consolidated Constructors for reimbursement requests.
- *NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – Bohannon-Huston design – 62% complete; met in Santa Fe on May 6th.
- Drainage Action Items: Of the 13 projects -- 11 are complete. Edgecliff improvements awaiting agreements with property owners and final design for new inlets/piping on College Blvd. due July 6<sup>th</sup>. Detention pond site for the Hood Arroyo has been acquired; design scheduled in FY17.
- Piñon Hills / Farmington Ave Pedestrian Improvements: TRC completed installation; awaiting final inspection by NMDOT; preparing final reimbursement request.
- Street Resurfacing: Cutler has repaved 53,093.24 SQY, 80% complete; IPR is nearly 90% complete with slurry seal; San Juan County completed the chip seal for the Pryor Lane/Hallmarc area.
- SAFE ROUTES TO SCHOOL: *Phase 1 Infrastructure* -- sidewalk improvements for Apache, McKinley and NE Elementary schools; sidewalks complete, Hawk signal – installation complete; awaiting NMDOT final inspection; *Phase 2 Infrastructure* - - sidewalk improvements for Animas and McCormick Elementary schools is complete, awaiting NMDOT final inspection.
- East Main Adaptive Traffic Signal Control System: Project complete -- activated September 9, 2014. Signal Techs continued monitoring and adjustment of system settings with Rhythm Engineering personnel. Preparing final reimbursement request.
- Water projects: *Meter Replacement Program* - completed project close-out documents with NMED & NMFA; *4P Pump Station* -- design 90% complete, working on property acquisition; *WTP #2 Electrical Improvements* –Nightlight Electric – Notice to Proceed – TBD, dependent on equipment delivery schedule; *E. Corcoran, Miller to Commercial* – waterline replacement completed; *Santiago Avenue, 23<sup>rd</sup> Street to 25<sup>th</sup> Street* – completed; *Clayton Avenue, 18<sup>th</sup> Street to 20<sup>th</sup> Street* – 95% complete; *20<sup>th</sup> Street, Monterey to Butler* – 95% complete.
- Sewer projects: *WWTP Phase III* – 60% plan review meeting scheduled for August 5<sup>th</sup> & 6<sup>th</sup>; *Lift Station #3* – completed agreement with Travelers Insurance (bonding company) – working with purchasing on a new contract for a new contractor; *Lift Station #2* – awarded to Albuquerque contractor, AUI, Inc., Notice to Proceed – June 22, 2015, construction schedule – 90 days.
- Water and Sewer project: *West Main, 4100' replacement - water and sewer*: design 95% complete; NMDOT permit approved; bid letting July/August 2015; construction - TBD.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Street Surface Management Program -- software set-up continues; Council presentation pending.
- Traffic crews continued routine signal maintenance completing 9 signal control cabinet PM's and responding to 7 after-hour signal problem call-outs. Techs also responded to 121 NM One-Call utility location tickets. Crews completed sign replacement/repair/straightening at 21 locations and fabricated 89 signs. Traffic control provided for 3 on 3 Basketball Tournament. Completed turning movement counts at 2 locations; crews deployed message boards on Apache Street for waterline project; crews assisted with flood response setting barricades at various locations; crews painted 4 parking lots, 32 stop bars and 38 crosswalks in the downtown area on Main and Broadway.
- Streets: Heavy Equipment and Truck crews continue rebuilding and blading dirt streets, hauling materials as needed and, cold milling parking lots and streets. Asphalt crews repaired 63 street cuts in June, patching street cuts and potholes with bag mix and pothole machine. Sweepers swept 2046 miles of residential and arterial streets while Roadside crews were cutting weeds and picking up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 76.52 CY of concrete. Crews are providing street preparation for slurry and overlay projects.

### Training Statistics

Training Sessions: **49**

Number of Employees Trained: **778**

New Employee Orientation, Hazard

Communication, Job Hazard Analysis/Personal Protective Equipment,  
Hearing Conservation & Occupational Noise Exposure, Fire Extinguisher

Training, Back Safety, CPR/First Aid/AED, Incident Reporting, Heat

Related Illness prevention, Confined Space, SWPPP: Pollution

Prevention & Good Housekeeping for Municipal Operations.

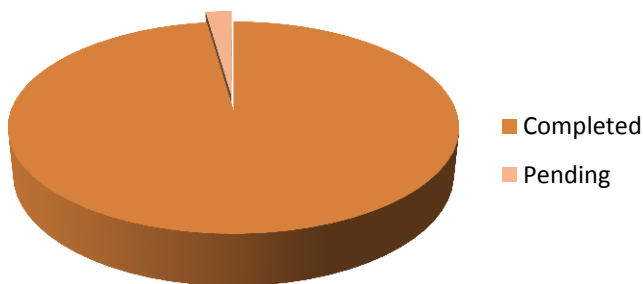


**July is  
Ultra-Violet  
Light Safety  
Month.**

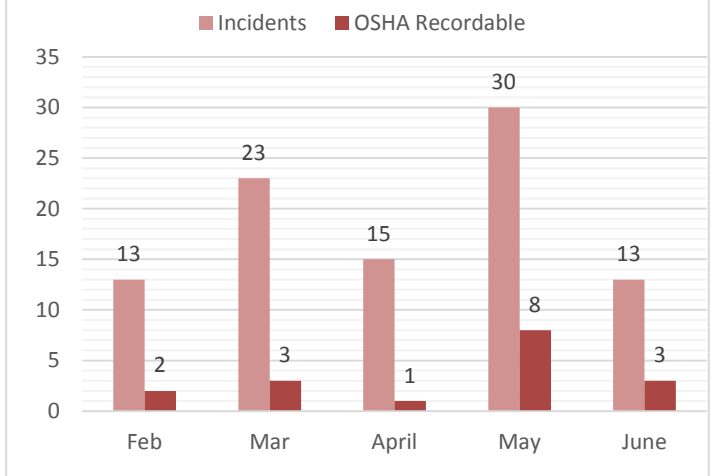
### Noteworthy Safety Activities

- Safety Block Training was conducted June 15<sup>th</sup> thru June 18<sup>th</sup> with over 325 employees attending the 19 training sessions.
- Attended ASSE Chapter & Local Emergency Planning Committee Meetings
- Conducted Department & Contractor Safety Meetings

### Spot Inspections 2nd Qtr.



### Incidents 2015\*\*



\*\* Safety Statistics are Preliminary and May Change Pending Final Review