

The September 2016 **Gross Receipts Tax** report is shown below. September reflects July business activity.

	<u>Month</u>	<u>YTD</u>
September FY17 GRT Received (Gross)	\$ 3,883,831	\$ 12,020,101
September FY17 Budget	\$ 4,207,440	\$ 12,692,827
	<u>Budget to Actual</u>	<u>\$ Over / (Under) Budget</u>
Month of September	(7.7%)	(\$ 323,609)
Fiscal Year To-Date	(5.3%)	(\$ 672,726)

**GRT - Major Sectors
Month-Over-Month Comparison
September - FY2017**

Single Month	September FY17	September FY16	\$ Change	% Change
Mining, Oil, Gas	\$ 59,346	\$ 166,954	\$ (108,000)	(182%)
Construction	360,618	282,387	78,000	22%
Manufacturing	156,741	178,577	(22,000)	(14%)
Wholesale Trade	102,434	177,528	(75,000)	(73%)
Retail	1,591,027	1,591,208	0	0%
Prof, Scientific, Technical	159,862	173,856	(14,000)	(9%)
Healthcare & Assistance	353,313	352,427	1,000	0%
Accommodations / Food Svc.	355,975	354,683	1,000	0%
Other Services	275,238	455,196	(180,000)	(65%)
Misc./ Unclassified	469,277	412,927	56,000	12%
Total	\$ 3,883,831	\$ 4,145,743	\$ (262,000)	(6.3%)

**GRT - Major Sectors
Year-Over-Year Comparison
July - September FY 2017**

3 Month Period	FY17 YTD	FY16 YTD	\$ Change	% Change
Mining, Oil, Gas	\$ 313,545	\$ 531,554	\$ (218,000)	(70%)
Construction	885,732	937,849	(52,000)	(6%)
Manufacturing	486,214	515,151	(29,000)	(6%)
Wholesale Trade	359,602	515,343	(156,000)	(43%)
Retail	4,970,017	5,003,912	(34,000)	(1%)
Prof, Scientific, Technical	509,378	564,022	(55,000)	(11%)
Healthcare & Assistance	998,794	1,163,796	(165,000)	(17%)
Accommodations / Food Svc.	1,129,686	1,061,096	69,000	6%
Other Services	964,267	1,434,615	(470,000)	(49%)
Misc./ Unclassified	1,402,865	1,185,986	217,000	15%
Total	\$ 12,020,100	\$ 12,913,323	(893,000)	(6.9%)

CITY CLERK'S OFFICE

Requests for Information: 58 requests to inspect public records were processed.

Business Registration: 29 new business registrations and 1 renewal were processed during the month of September, 2016.

Solicitors: No Solicitor Licenses were issued during the month of September. Solicitor licenses are valid for three months. If a salesman does not have a license, call 599-1170 or non-emergency dispatch at 334-6622 if it is after hours.

AGENDA ITEM LIST

NOTE: The items listed are tentatively scheduled and are subject to change.

10/11/16 CC

*Minutes – 9/20/16 WS, 9/22/16 SP CC & 9/27/16 CC

*Water Sharing Agreement (Montoia/Sypher)

*Resolution – Downtown Farmington Revitalization – Complete Streets application (Lopez)

Proclamation – Desk and Derrick Day (Oct 13) (Mayor)

End-of-Season Report concerning Lake Farmington (Styron)

No P&Z (9/29 meeting canceled)

10/18/16 WS10/25/16 CC

*Minutes – 10/11/16 CC

Proclamation - Extra Mile Day (Nov 1) (Mayor)

Proclamation – Nurse Practitioners Week (Mayor)

No P&Z (10/13 meeting canceled)

11/8/16 CC

*Minutes – 10/18/16 WS & 10/25/16 CC

11/15/16 WS

Proclamation – Small Business Saturday – November 26 (Mayor)

11/22/16 CC – Canceled - Advertised

12/6/16 SP WS - Advertised

12/13/16 CC

12/20/16 WS

12/27/16 CC – Canceled - Advertised

- **Building Inspections Activities:**

Permits were issued for the following projects:

1. New Lota Burger, 5108 East Main Street.
2. Tenant Improvement, Sleep Number, 5000 East Main Street, Suite 106

Plans are currently under review for the following projects:

1. New Denny's, (Demolish Old Denny's), 600 Scott Avenue.
2. New Fuel Station, Smith's (relocation of fuel station), 600 East 20th Street.
3. New shell ONLY building, Shops at Main, 4906 East Main Street.
4. New Fuel Tanks, United Rentals, 171 Browning Parkway.
5. New shell ONLY building, Silver Ridge Development, 5170 College Boulevard.
6. Warehouse Addition, The Floor Trader, 5013 East Main Street.
7. Tenant Improvement, New-Durango Joe's, 1245 West Apache Street Suite 125.
8. Tenant Improvement, New-Anytime Fitness, 1245 West Apache Street Suite 121.

The Division issued a total of 83 building permits with a valuation of \$1,978,676, performed 4 final inspections of new single family residences, 2 building permits for new commercial, 6 final inspections for new single family residence construction, and performed a total of 530 inspections. The Division also processed 18 public record requests.

- **Planning Division Activities:**

1. Staff accepted, reviewed, processed, and/or presented the following: 1 SUP petitions; 2 administrative adjustments; 18 summary plats; 14 business license zoning verifications; 1 zoning verification; 1 auto dealer certification; 2 address verification/assignments; 22 well site inspections; 15 UDC violation complaint inspections; 11 UDC violation complaint re-inspections; 5 zoning code violation letters; 1 court case pending; reviewed 83 sets of building permit plans for UDC compliance; 4 Public Records Requests; and, met with 113 counter visitors to answer inquiries and/or approve permit plans.
2. Staff continues to pull illegal signs from City Right-of-Way. This month 17 were pulled.
3. Staff continues to coordinate the Main Street Complete Streets Project with the MRA Commission and other departments. An RFQP for the construction plans has been published. The deadline for proposals is November 2, 2016.

- **Community Development Block Grant (CDBG) Activities:**

1. Staff continues to complete and finalize the 2015 Annual Action Plan tasks including updates to project activities in IDIS.
2. Staff is preparing for the 2016 Annual Action Plan project activities and task.
3. Staff conducting training on September 21 for all public service project recipients.

- **Metropolitan Planning Organization (MPO) Activities:**

1. The Technical and Policy Committees each voted on and approved the passing of the MPO's Complete Street document, "Context Sensitive Street Design Guidelines: A Complete Streets Approach."
 2. Staff attended a webinar hosted by FHWA that focused on prioritizing and setting Safety Performance Measures for the MPO's upcoming Safety Plan development.
 3. Staff attended training at the National Association of City Transportation Official's Annual National Conference in Seattle, WA and the American Planning Association-New Mexico Chapter's Annual State conference in Albuquerque.
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Administration

1. New Director
2. Community Solar Project Discussions ongoing in preparation of bid.
3. CREDA Board meeting
4. San Juan Generating Station Meetings
5. Analysis of Future Generation Projects

Business Operations

1. Ongoing Community Solar project transition from Leidos to NewGen.
2. New Service work orders - 26 released to Line Dept. for construction; new projects include a new retail center on W. Apache St, a new Burger King on W. Main St and a new Fire Station for San Juan County on NM 173.
3. Ongoing Cost of Service meetings.
4. Update to PUC by NewGen of Cost of Service Study.
5. Preparation of FY2016 NMMEAA financial statements for October audit.

Customer Service

1. Two new CSAs started in September – Brian and Lindsey.
2. Initial work regarding jurisdiction changes resulting from Farmington’s annexation on U.S. 64.
3. On-line reoccurring payment issues addressed with IT Dept.
4. English/Spanish disconnect notices moved forward with utility bill printing/ mailing contractor.
5. In Sept (Aug in Oct), 200 collection accounts worked totaling \$60,022 with 89 accounts paying \$37,264 (of this, 26 accounts belonged to two large oil/gas companies that remitted \$29,675), 111 accounts totaling \$22,758 outstanding. Only 103 accounts totaling \$21,381 to be sent to The Advantage Group for additional collection efforts (7 accounts for \$1,377 belong to deceased individuals). In Oct there are 317 accounts for \$60,406 to be researched (121 belong to a large oil/gas company for a total of \$28,987). In Sep we had 85 LIHEAP verifications and 87 payments; and currently 3 payments are due.
6. The Aug collection report from The Advantage Group showed 41 accounts collected, \$6,023 received & an \$888 fee.

WECC, Environmental/Safety

1. Safety: 0 OSHA Recordable for the month of September
2. Safety: Arc Flash Training completed during the month.
3. WECC: Began review and high level policy for CIP Ver. 5 Low Impact.
4. WECC: Completed mitigation plan. One previous plan accepted by WECC.
5. WECC: Meetings and calls for best practices in industry.
6. Environmental: working with EMNRD and line department on osprey platforms at Navajo Dam.
7. Environmental: Inspections and work related to SWPP.

Engineering:

1. All major equipment installed at Aztec Sub, commissioning testing in progress.
2. West Loop fault recorder communication construction is complete and the recorder is now operational.
3. Cotton Wood Sub – Access road and drainage grant was obtained from the state.

Customer Inquiries: 44 Estimates: 30 Work Orders Written by EE: 29 Transformer Checks: 14
 Meter/Quad Spots: 1 Work Orders Released by EE: 26 Easements Obtained: 0

Transmission and Distribution:

Construction/Maintenance:

1. Installed 8,000’ of three phase for Devon in Middle Mesa.
2. 3-phase/transformer bank installed for Burger King W. Main.
3. Continue to excavate and install primary conduit for the 20th ST. project 98% complete.
4. Maintenance completed on 115kv line from Glade to State line. Of the total structures, 25% required cross arm replacement.

Construction WOs Completed: 24 Maintenance WOs Completed: 64 Tree Trimming WOs Completed: 95
 Customer Trouble calls: 72 Street Light locations maintained: 58

Relay/Substation/Meter:

1. Relay: Tested Hart Canyon relay protection to asses and adjust.
2. Relay: Bench test of generator protection relays in preparation of Bluffview work.
3. Substation: Conduit work at San Juan Sub.
4. Substation: Preparation of scope for Navajo maintenance work.
5. Meter: Meter replacement work in Bloomfield.
6. Meter: Verification of circuits on Fruitland and La Plata.

New Service Installations: 1 Meters Tested: 190 Power Quality Checks: 7
Meters Verified: 361 Tampering: 8

Disconnect tags mailed: 5510 Field disconnect notices: 2243 Regular Reconnects: 61 After Hours Reconnects: 180

Generation:

1. Continued work on the updated Integrated Resource Plan (IRP)
2. Navajo Unit #2 Outage Began. No significant issues to date.
3. Bluffview Outage planning and scope definition refined.
4. Work continues on Animas Hydro Restoration.

Fuel Sales & Purchases:

1. Animas total estimated gas sale – 135,000 mmbtu. Bluffview total estimated gas sale – 48,400 mmbtu.
2. Animas estimated gas buy back – zero mmbtu. Bluffview estimated gas buy back – zero mmbtu.

Control Center:

1. Two new System Operator Trainees coming on board. Ruth and Gary.
2. Continued hiring process for a Senior System Operator—offer made.

System Outages:

1. 09/02/2016 @ 09:33 – Bergin circuit 841 locked out, 882 customers affected for 1 hour. Caused by pole fire.
2. 09/21/2016 @ 03:59 – Hart Canyon locked out. 2,590 customers affected for 2.5 hours. Caused by lightning.

Operating Statistics:

Animas Plant MWh: 47
Bluffview Plant MWh: 33,191
Navajo Plant MWh: 27,729
San Juan Plant MWh: 12,222
WAPA MWh: 6,002
Purchase MWh: 19,774
Average Purchase Price: \$ 37.94/MW
Purchased Power cost: \$1,052,013
Peak Demand MWh: 165 Annual increase (decrease): (4.85%)
Monthly System Energy MWh: 81,140 Annual increase (decrease): (13.52%)

<i>CALL TYPE</i>	<i>NUMBER OF RESPONSES</i>
Structure Fires	5
Vehicle Fires	0
Brush/Grass Fires	3
Rubbish/Dumpster Fires	3
Other Fires	0
Rescue/Emergency Medical	534
False Alarms	19
Mutual Aid Given	1
Hazardous Materials Response	7
General Hazard Response	13
Other Responses	193
TOTAL	781

TRAINING

- EMS Training: Pediatrics by San Juan College.
- EMS Training: Equipment removal for the “equipment laden athlete” by Melynda Brenton, athletic trainer with FHS.
- Company Training: District familiarization by the Company Officer.
- Company Training: Hose Testing by Lt Shadd Rohwer
- Technical Rescue Team Quarterly Training: Mechanical advantage systems, belays, pick-offs and ropes and knots.
- Airport Rescue Fire Fighting (ARFF): Review of the Airport Emergency Plan (AEP) and Airport certification manual (ACM).
- Several ARFF Engineers attended required annual training in Dallas.
- HazMat: Computer-Aided Management of Emergency Operations (CAMEO) training by Cpt Lesscher
- FFD members participated in the LEPC EOC functional drill at the Conoco Herrera Rd location.
- Scheduled Maintenance:
 - o Technical Rescue Team Maintenance: B-Shift
 - o Hazmat Team Maintenance: C-Shift
 - o Wildland Team Maintenance: A-Shift

MISCELLANEOUS

- Numerous public events, station tours, and fire safety talks to include EMS standby for FHS and PV football games, EMT standby for the Road Apple Rally and Kmart fire safety day.
- Three FFD Team members participated with FPD’s S.W.A.T. monthly training activities.
- Flu shots were delivered to on duty crews.
- Completed annual required pump testing of all frontline fire apparatus.
- Completed annual required hose testing.
- Continued participation in the Fire Marshall’s office knox box project.
- Seasonal Wildland firefighter’s completed their seasonal duties.
- Participation in the CHAP meeting.
- Annual fitness assessment conducted.
- Completed annual Union negotiations.
- Hosted several San Juan College EMT student ride-alongs.
- Attended NMConnect meeting in Bernalillo.

Vehicle Maintenance Division:

- Vehicle Job Orders Completed 505
- Service Calls Completed 7
- PM Services Completed 93

Building & Maintenance Division:

- Active Job Orders 217
- Completed Job Orders (Month) 89
- Completed Job Orders (YTD) 1,007

Maintenance Projects:

Sealed stone walls at the Library
 Installed gate, panels and operator on new MOC parking lot
 Removed steam table and installed new steam table at Senior Center
 Completed installation of ramp/stands at RC Park

Status of Construction Projects:

Police Department Downstairs Remodel – Final inspection due 10/11/16
 MOC Paving Phase One – 99% complete (Striping and signage to be completed)
 Daily Times Building Demolition – Complete
 Boys and Girls Club Roof – Wage decision, PO, Insurance being requested

Emergency Management:

Participated in San Juan County Full Scale Exercise
 Tested internal COF emergency notifications
 Filmed segment(s) for preparedness month

Red Apple Transit:

Ridership Numbers:

Blue:	3076
Green:	1643
Purple:	1573
Red:	1135
Yellow:	1553
Saturday:	202
Aztec:	587
Kirtland:	678
Bloomfield:	490
Dial A Ride	371

Total Ridership this Month: 11,308

This Year’s Ridership from Jan 2016 to Sept 2016: 101,271

Last Year’s Ridership from Jan 2015 to Sept 2015: 99,225

Advertising

Bus #	Affixed	Organization
10275	31 Aug	Public Library Storytelling
10276	31 Aug	Public Library Storytelling
10418	31 Aug	Four Corners Conference for Professional Development
10419	31 Aug	Community Development
10420	15 Aug	Veterans Stand Down
10500	31 Aug	Aztec Highland Games
10501	31 Aug	Aztec Highland Games
10502	31 Aug	Veterans Stand Down
10541	31 Aug	Public Library Storytelling

Full Scale Emergency Response Drill

Participated in the full scale emergency response drill. Recognized by the Emergency Management Coordinator for the important part the Red Apple has in case of a full scale emergency. When Hurricane Katrina hit, one of the most important assets were the buses as they evacuated the residents. The importance of buses for evacuation of the city became clear soon after the hurricane hit. On September 1 Mayor Nagin said on a local radio station, "I need 500 buses...This is a national disaster."

Bloomfield Red Apple Route Cancellation

Bloomfield City Manager notified the Red Apple that effective October 1, 2016, the City of Bloomfield is cancelling its Red Apple Bus Service until further notice. Due to a major loss in gross receipt taxes, the City of Bloomfield must cancel their contract for bus transit services. Questions regarding the notice should be directed to the City of Bloomfield at (505) 632-6300.

Disadvantaged Business Enterprise (DBE)

The next three years DBE Goal Policy is complete. The City of Farmington dba Red Apple Transit FFY 2017-2019 DBE goal for FTA 5307 Section funds is to provide 1.5% of federal assistance towards DBE certified businesses. The policy of the City of Farmington ensures that contracts are awarded to DBE businesses fairly, ensuring nondiscrimination in accordance with the laws.

(Y-T-D percentage Change)

	Current Month September 2016	% Change	Previous Year September 2015
Enplanements:	66	- 79%	316
Deplanements:	77	- 75%	314
Air Traffic Operations	2,786	3.25%	2,698
Fuel Flowage (gallons):	22,914	46%	15,641
Car Rental Revenue:	\$ 5,000	- 50%	10,000

PERSONNEL DIVISION

Job Postings:

Regular/FT- 10

Temp/SN- 3

Inter-Department - 4

Inter-Division - 0

Inter-City - 0

New Hires:

Temp./SN- 11

Regular/FT- 6

Terminated:

Temp/SN- 35

Regular/FT- 7

PAYROLL***PP# 18***

Printed Direct Deposits 306
 Regular Checks 62
 Emailed Direct Deposits 695
 Total Checks printed 1063**

Gross Pay \$1921743.77
 Net Pay \$1233038.34

Regular Employees 736
 Temporary Employees 362

PP# 19

Printed Direct Deposits 307
 Regular Checks 62
 Emailed Direct Deposits 688
 Total Checks printed 1054**

Gross Pay \$1895073.87
 Net Pay \$1215181.91

Regular Employees 737
 Temporary Employees 351

*** Note: This includes supplemental and garnishment/child support checks and clothing/tool allowance*

HR General

- Begin renewal process for property and casualty
- Continued development of return to work program related to workers compensation
- Prepare for upcoming employee health fair
- Audit on personnel files and drivers information

Application Services Division**High-Level Projects and Activities**

- Responded to a broad range of help desk requests
- Continued automating routine task
- Installed Inventory software for FEUS Transformer Shop
- Worked with HR on IT Org Changes
- Created custom application to resolve iSeries printing issues
- Completed planning for OS400 and HTE upgrades – Upgrades starting now
- Performed routine tasks related to system availability and data protection

Departmental Help Desk Ticket Counts:

223 tickets created

242 tickets closed

Average satisfaction rating of 5 (out of 5) based on 4 responses

GIS Services Division**High-Level Projects and Activities**

- Setup facility codes in HTE for signs, poles, ramps, signals and signal cabinets
- Transferred VIMMS data into GIS system and began digitizing
- Adjusted planning districts and entered 127 new addresses into GIS
- Split sections of SJC into quarter-quarter sections and created several maps

Infrastructure Services Division**High-Level Activities and Projects**

- Responded to a broad range of escalated technical issues
- Performed hardware maintenance on several servers
- Started ISP migration from Brainstorm to Windstream
- Continued automating VM cloning for enhanced data and system protection
- Continued progress on multiple projects
- Archiving monthly and weekly backup tapes
- Performed daily tasks of Infrastructure Services operations, maintenance, and recovery

Technical Services Division**High-Level Activities and Projects:**

- Setup New Users - Completed helpdesk calls for various departments
 - Installed new Ethernet switches for Public Works – Waste Water
 - 4 new computer installs , 20 laptops (including Fire and PD), 2 refurbished upgrade
 - 0 Virus infections – 0 Trojan – 0 Malware
 - Moving on to phase two of VoIP set deployment
 - Continued TRACS and LERMS Projects for FPD
 - 57 trouble calls (15 call outs) for FPD
 - 12 trouble calls for FFD
 - Continued migration to new version of Telestaff for FFD
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	FARMINGTON PUBLIC LIBRARY	POWER LIBRARY, BOYS & GIRLS CLUB
Number of Hours Open	266	42
Library Visitors	36,147	550
<i>Daily Average</i>	1,339	
Materials Checked Out	26,091	4
<i>Daily Average</i>	966	
Downloadables Checked Out	4,917	
<i>Daily Average</i>	182	
Computer Users	4,049	255
<i>Daily Average</i>	150	
Public Wifi Logins	2,229	
<i>Daily Average</i>	83	
Number of Programs	97	28
Attendance	1,210	550
Library Volunteers		
Volunteers This Month	66	
Volunteer Hours This Month	276	
Volunteers This Month Last Year	72	
Volunteer Hours This Month Last Year	179	

"We have a wonderful local library. I check out books, movies, and take my great grandson there on regular field trips. We participated in the Summer Reading Program as well. He also loves the fountain and grounds for relaxation and opportunities to run away from Gramma!"

- Susan, via Facebook

"Our family loves the environment, the friendly staff and all the books!" - Lindsay, via Facebook



Administration

- Construction of viewing stand at RC Park substantially complete.
- SSRRT development passed inspection by NMDOT. Reimbursement submittal in progress
- Civitan Mini-Golf Feasibility Study completed.
- Resolution for TAP/RTP Grant for Anesi Park improvements submitted.
- Among the Waters continue estimating and scheduling bridge solution.
- Senior Center Parking Lot (214 Orchard) in final construction document phase.
- Kiwanis Park trail improvements completed. Bocce Court and Horse shoe pit development next step.
- Volunteer Garden at Farmington Museum in initial phase of construction

Aquatic Center	YTD FY17	YTD FY16	SEP FY17	SEP FY16
Water Safety Instructor Course	0	0	0	0
Lifeguard Certification	0	0	0	0
Swimming Lessons	536	449	118	127
Public Swimming Single Payment (FAC)*	13,628*	10,633*	1607*	1836*
Pass Usage*	775*	583*	179*	178*
Aquacise (Lions)	1,555	1,882	448	648
Arthritis (Lions)	354	355	116	129
The Beach (Hourly avg)**	292	N/A	66	N/A
The Beach (Peak hours 2-4pm total)**	7,108**	N/A	198**	N/A

Note: FAC switches to Academic/Fall public swim hours in mid-August to May. Public swim is limited to 3 days for 3 hours on Mon., Wed., Fri., and 6.5 hours on Saturday and 3 hours on Sunday. In the summer time public swim is seven days a week. In September swimming lessons is in the evening on Tues and Thurs only for 4 weeks. In the summer time swimming lesson is 4 days a week for two weeks. For September The Beach was only open on the weekend of Labor Day (September 3, 4, 5) then closed for the season. *These numbers are for FAC only. **These numbers are for the beach only.

Bonnie Dallas Senior Center (BDSC)	FY17	YTD FY16	SEPT. FY17	SEPT. FY16
Congregate Meals Served	34,396	33,738	3,973	4,155
MOW Deliveries	21,866	20,430	2,272	2,734
Silver Fitness Center	11,898	8,274	943	912

Note: Currently, there are 417 new patrons not added into the above table, 42 under age adults purchased a meal during the month, with 75 patrons participating in the BDSC Health Education Program. The Silver Fitness Center has enrolled 20 new members bringing the total to 1,239 members. New fitness equipment was installed thanks to funds received from capital outlay grants; various upgrades are still to come. Parking lot surveying is completed and was a large success. Attended the State of New Mexico Legislative Health and Human Services Committee Hearing held at San Juan College. A State Bar of New Mexico Legal Resources for the Elderly Program was offered this month and New Mexico Aging Long-Term Services Department (ALTSD), State of New Mexico Adult Protection Services (APS) and Alzheimer's Association NM Chapter conducted a joint workshop on the basics of the Alzheimer's disease "What it is and what you can do."

Civic Center	YTD FY17	YTD FY16	SEPT FY17	SEPT FY16
Civic Center Attendance	18,979	23,336	6,354	12,819
Amphitheater Attendance	7,880	10,394	1,070	1,339
Room/Theater Rentals/Paid Events	132	151	34	48
Free Events/Meetings	142	140	43	48
Lions Wilderness Amphitheater	20	6	4	3
Total Civic Center Events	274	291	77	96
Total Amphitheater Events	20	6	4	3
Total Scheduled Events	294	297	81	99
Total No Shows/Canceled/Walk-In	10	24	3	10
Total Civic Center/Lions Events	284	273	78	89

Note: September numbers is down from FY 2016 due to low attendance for the Totah Festival. Attendance numbers were lower this month than September of 2015 due to fewer parties and receptions scheduled.

Parks, Recreation & Cultural Affairs Department (Cont'd.) September 2016

Farmington Regional Animal Shelter YTD FY17 YTD FY16 SEP FY17 SEP FY16

Intake Dog / Cat

Owner Surrender	334/416	412/457	99/109	149/180	
O/S Return	7/4		15/11	2/1	3/3
Stray	558/675	605/689	171/183	155/237	
Seized	25/4		20/3	9/0	9/0
Public S/N	209/172		175/157	78/74	60/47
Total Public S/N	382		332	153, 142 Free	107, 81 Free
TOTAL	1,133/1,271	1,227/1,317		359/367	376/467

Outcomes Dog / Cat

Adopt	299/262		266/202	94/46	99/68
Transfer	195/133		194/148	65/35	95/31
Return to Owner (RTO)	196/12		140/9	53/4	58/2
Euthanized	227/598		110/325	63/237	50/250
Died	8/76		6/39	3/28	2/15
TOTAL	887/1,072		699/718	266/349	293/355

Note: Intake was down in September, mostly due to a decrease in the number of incoming cats. We are still dealing with issues from the Panleukopenia virus in cats. We have halted adoptions which is why our adoption numbers are down. We have not had a cat test positive since Thursday of last week and hope to open cat adoptions next week. Our euthanasia numbers are up considerably, mostly due to our virus outbreaks of parvo and panleukopenia. We are still down two positions, a part-time kennel tech and part-time receptionist.

Farmington Indian Center (FIC) YTD FY 17 YTD FY 16 SEP FY 17 SEP FY 16

Indian Center Total Customers	8,562	9,289	3,187	3,193
Restaurant Customers	6,874	8,065	2,306	2,834

Note: The Indian Center played roles in September events; Totah Festival at the Farmington Civic Center and Real Night at the Museum at the Farmington Museum. Anika Henderson, the Farmington American Indian Ambassador and others welcomed guests at the Totah Festival. FIC sponsored 3 of 4 cultural dance exhibitions at the festival.

A slight decrease in the number of customers served compared to September 2015 continued although projected revenue saw a small increase in September. Staff contributed to the Farmington Museum’s annual Real Night at the Museum event by staffing a craft table and demonstrating a hands-on activity. FIC represented the center and the City of Farmington at the 105th Northern Navajo Fair pageant coronation. Ariana Roselyn Young, Miss Indian Farmington 2011-2012, was crowned the 2016-2017 Miss Northern Navajo Teen and will continue to represent the Navajo Tribe and Farmington’s American Indian community throughout her reign as she travels throughout the region. Twenty-four volunteer hours were completed at FIC in September.

Farmington Museum YTD FY17 YTD FY16 SEPT FY17 SEPT FY16

Museum General Attendance	33,800*	36,207	6,297*	11,095
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Note: The Farmington Museum continued to show the Predators, Plein Air, and Coyote Tales exhibits. The month was also busy with events such as: Totah Festival, a reception for the film “A Fragment of Navaho Life,” the antique tractor show, and Real Night at the Museum. The Museum is also planning for the transition in exhibits with the coming of the posters from the Rock & Roll Hall of Fame and “Redress” fashions from recycled materials. The E3 Children’s Museum installed interactive musical instruments outside its front entrance as part of a local Eagle Scout project. The Riverside Nature Center hosted a Garden Celebration & Herb Fest on Sept 10th. The Farmington Museum also hosted a meeting of the State Museum Directors and Board of Directors for New Mexico Department of Cultural Affairs organized and hosted by Bev Taylor. (* denotes without Sept Growers Market attendance)

Parks Operations

Parks Maintenance and Construction: Kiwanis Park walking path renovations and playground safety surfacing upgrades. Southside River Road Parking Lot and Trail Head passed final inspection by project engineer and New Mexico Department of Transportation, project close-out procedures and documentation with NMDOT continue. Landscape and irrigation modifications continue for construction projects at MOC, City Hall, and Farmington Library. Contractor performed temporary warranty work on Cooper, Brookside, Lions, and Mossman tennis courts where edges came loose- additional surface repair in planning phase. Lay-offs began end of month for Seasonal maintenance staff.

Training and Certification: 12 Full-time staff attended the New Mexico Recreation and Parks Association (NMRPA) conference held in Farmington, NM

Special Events: Crews provided support for 11 events including Totah Festival, Brookside Car Show, and Gateway

Museum Tractor Show.

Graffiti Reports: 47 graffiti reports were taken and all removals complete.

Piñon Hills Golf Course (PHGC)	YTD FY17	YTD FY16	Sept FY17	Sept FY16
Golf Rounds	10,180	10,878	2,945	3,188
Pro Shop Sales	\$44,968	\$65,188	\$12,187	\$20,004
Food & Beverage Commission	\$7,778	\$8,539	\$1,988	\$2,102
Golf Revenue	\$260,809	\$288,877	\$75,698	\$81,939
Total Facility Gross Revenue	\$313,555	\$362,604	\$89,873	\$104,045

Note: September continued a downward trend that reflects the local economy, including gas & oil company golf outings that aren't being held anymore. Staff instructors conducted an Encore Class for SJC in September, and October brings the last few tournaments of the year - concluding with the popular Monster Day Tournament at the end of the month.

Recreation Center	YTD FY17	YTD FY16	SEPT FY17	SEPT FY16
Racquetball Courts	1,323	1,567	513	628
Gym:				
• Open	1,011	1,002	343	212
• Programs	2,046	2,211	735	763
Customer Contacts (counter)	2,074	2,207	947	650
Special Events/Athletics				
• Adult Coed Kickball League			6 Teams	----
• Family Bingo & Pizza Night			24	28

Note: Fall programs at the Recreation Center such as our first Adult Coed Kickball League and Family Bingo & Pizza Night began in September. The staff was also busy with preparations and registrations for other events and leagues that will be coming up in October such as the Road Apple Rally, Coed and Women's Volleyball Leagues, and Boo-Palooza.

Sycamore Park Community Center	YTD FY17	YTD FY16	SEPT FY17	SEPT FY16
Adult Activities	1,883	1,833	763	376
Kids Activities	3,086	2,840	380	354
Facility Rentals	188	199	61	73
Visiting Patrons	21,590	24,454	6,786	5,826
Yard Sale and Craft Fair			305	276
Family Campout			-	18
Teen Night			17	17

Note: September is a slower month with fall sports and several other community events. Adult activities continue to increase with more adult classes being offered through the day. SPCC also had two successful events (Yard Sale and Craft Fair and Teen Night). The Family Campout that is normally in the month of September will change to the month of October as well as locations. Staff are preparing for after school activities, trips and the Road Apply Rally at Lions Wilderness Park.

Statistics for the month:

Calls for Service	7,684
Arrests	321 (40 DWIs)
Traffic Cites	1,294 (including written warnings)
Municipal Cites	92 (including Animal Control Citations)
Accidents	133 (0 fatal, 26 with injury, 61 property damage, 2 hit & run, 2 city vehicle, 42 on or involving private property, and 9 alcohol related)
Evidence Processed	501
Reports Taken	1020
Code Violations	694

Major Events and Accomplishments:

In September, FPD Sergeants Lacey, Postlewait, and Corporal Spruell began their 10-week training session of Northwestern University's School of Police Staff and Command.

In September, FPD participated in the county wide full scale disaster simulation. These simulations are conducted every year and include area law enforcement agencies, San Juan County Office of Emergency Management, and other private industries.

In September, FPD took part in an appreciation ceremony honoring military veterans and law enforcement. The ceremony was hosted by Shiprock High School, and occurred during half time of the Shiprock Chieftains vs Dolores Colorado Bears football game.

In September, FPD sent members of our Honor Guard to the funeral services of Alamogordo Police Officer Clint Corvinas. Officer Corvinas was killed in the line of duty on September 2.

In September, FPD conducted safety training to local realtors, K-Mart employees, Lake Valley Navajo School, and Dream Dine Charter School.

In September, FPD hosted our first Chief for a Day. Thirteen-year-old Zack Tracy was sworn in on the 21st. He spent the day touring the department, and observed and participated in several displays by our SWAT, Bombs, and K9 team.

In September, FPD participated in several special events to include the Downtown Rock Crawl, the IGW Children's Cancer Golf Tournament, and our annual picnic.

- Foothills Enhancement Project – Holmes to Lakewood; Phase 1 - MAP Grant, \$636,379; Phase 2 and Phase 3 right of way maps were finalized in August; will update other certifications after ROW is acquired. The Utility Certification and appraisals for Phase 1 were approved which allowed the acquisition process to begin. Time Extension granted. Utility Certifications for Phase 2 and 3 underway. Once the Utility Certs are in place acquisitions for Phase 2 and 3 will proceed. Environmental Certification updated as a requirement before acquisition for Phase 2 and 3.
- Piñon Hills Boulevard Extension: After many meetings in August with NMDOT and FHWA, NMDOT pulled funding for Phase 2 which also pulls funding for Phase 1. Plan and approvals will continue to shovel ready and funding will be pursued. All certifications have been resubmitted to NMDOT. Letter to FHWA requesting approval for ROW and Environmental September 14th, no response yet.
- MOC Repaving – New parking lot by General Services underway. Concrete entrance complete; Project complete last week in September.
- *NMDOT FFY 2014 HSIP Project – San Juan Blvd/Scott Avenue intersection safety improvements and traffic signal reconstruction: Phase 1* – project awarded February 23, 2016 to MWI, Inc. in the amount of \$503,054.40. Notice to Proceed was Monday, May 2, 2016. Construction complete; finalizing close out. Completing Source Book and observed construction for NMDOT CN# F100200
- Piñon Hills / Farmington Ave Pedestrian Improvements: final reimbursement requests submitted; responding to NMDOT/FHWA additional detail requests. Final submittal provided.
- SAFE ROUTES TO SCHOOL: *Phase 1* -- Apache, McKinley and NE Elementary sidewalks & Hawk signal - complete; NMDOT and FHWA final re-inspection January 20th, responding to NMDOT/FHWA additional detail requests.
- Water projects: *4P Pump Station* -- design and property survey completed, property appraisal due October 3rd; *Foothills, Holmes to Lakewood* – waterline replacement – completed; *Foothills, Main to Hill-n-Dale* – waterline replacement – completed; *20th Street, Schofield Ave to Hutton Ave* – waterline replacement – construction 98% complete; *20th Street, Hutton Avenue to Main Street* – waterline replacement – construction 98% complete, cleanup and tie-ins to be completed in November.
- 2P Waterline Project, Phase 1 - waterline upgrade: Project probable cost \$3.2 million. NMFA loan closed; Design - 99% complete; Bid documents and construction drawings submitted to NMFA and NMED for final review and approval; Plans submitted to NMDOT for highway permit. Construction spring 2017. 2P Phase 2 – notified \$900,000 grant award.
- Wastewater projects: *WWTP Phase III* – project probable cost \$22 million – Contractor - RMCI, Inc. Albuquerque; Demolition – trickling filter “A” started, silo foundations completed; Medium Rate Activated Sludge (MRAS) Basin #1 – excavation completed, setting forms for foundation; Final Clarifier – excavation started; *Lift Station #9 Improvements* – design 90% complete, Construction summer 2017.
- Water and Sewer project: *West Main, 4100’ replacement - water and sewer*: design complete; NMDOT permit approved; Construction spring 2017.
- Farmington Reach, Navajo Municipal Pipeline Project: on hold pending completion of BOR portion of pipeline.
- Traffic crews responded to 10 emergency call-outs including accidents at: Piñon Hills/English requiring replacement of 2 pedestrian push buttons and 1 pedestrian head; English/Main required a pedestrian push button, 2 signal heads and 1 camera; Bloomfield – Broadway & 1st required type 1 pole structure; and, La Plata/Piñon Hills required 1 signal head replacement and re-aimed the mast arm. Crews upgraded pedestrian push buttons at McCormick and Murray and continued to monitor work on 20th Street installing conduit as necessary. Preventative maintenance was completed on 10 control cabinets; 206 new Street Name Signs were fabricated while crews removed 41 sign assemblies, totaling 123 signs. Crews also completed parking lot painting off Southside River Road, striping for Cutler and removed old markings at San Juan/Scott. Traffic control provided for the Maker’s Market, Veterans Memorial Dedication and Cancer-Walk. Crews revised technical specs for the loop bid; laid out new paving paint for Elm Street, between Auburn and Miller & Lorena and Auburn; performed turning movement counts at on 30th at Farmington, 30th at Knudsen and 30th at Sullivan; and, attended annual Safety training.
- Streets: Heavy Equipment and Truck crews bladed 25,369.0 ft. of dirt streets using 41 hours and hauled materials as needed. Asphalt crews repaired 46 street cuts with hot mix asphalt and repaired 127 pot holes. Sweepers swept 1,860 miles of residential and arterial streets while Roadside crews cut weeds and picked up trash on city lots, drainages and right-of-ways. Concrete crews repaired curb and sidewalk using 29.63 CY of concrete.



Safety Office Report – September 2016

Training Statistics

Training Sessions: **15**

Number of Employees Trained: **99**

New Employee Orientation, Ladder Safety,
Noise & Hearing Conservation.

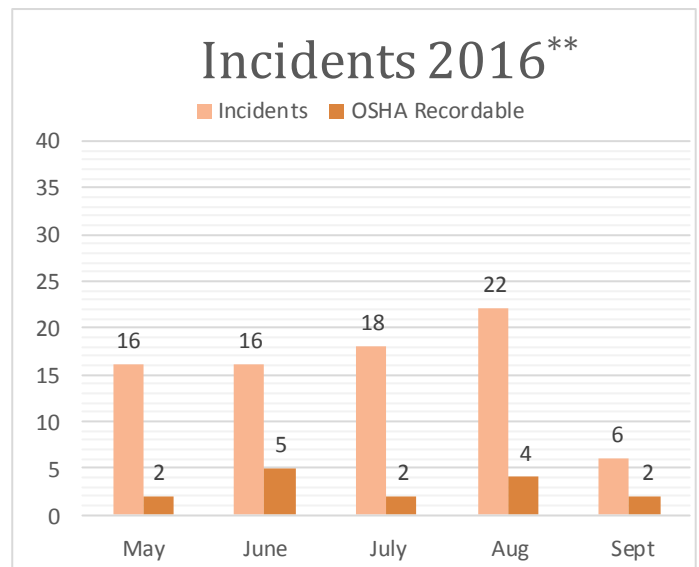


**October is Fire
Prevention
Month.**

Noteworthy Safety Activities

- Attended and assisted with Department/Division safety meetings.
- Annual EHS inspections of Community Development, Administrative Services.

Spot Inspections



** Safety Statistics are Preliminary and May Change Pending Final Review